

SAWBRIDGEWORTH YOUNG PEOPLE'S RECREATIONAL CENTRE (SYPRC)

MINUTES OF MANAGEMENT COMMITTEE MEETING ON 28 OCTOBER VIA ZOOM

In attendance: Ruth Buckmaster (RB); David Royle (DR); Craig Chester (CC); Salvatore Pagdades (SP); Gill Hawkins (GH); Annelise Furnace (AF); Gemma Felstead (GF); Lisa Dale (LD)

ITEM	SUBJECT	ACTION
1.	Apologies for absence: Angela and Ron Alder (Hailey Centre meeting).	
2.	Notification of Any Other Business: Remembrance Day (RB).	
3.	Minutes of 30 September: approved (GF proposed, CC seconded). (Note: DR signing pp RB and filing during Zoom era.)	
	<p>Matters Arising: Field: ongoing issues with parking for training and matches by Ben Doyle parents who are now monitoring; lack of parking; too many cars; overall town objective is to reduce car dependence but in practice difficult; STFC parents encouraged to park at Club and walk; GF suggested exploring end-on parking in Bullfields opposite Reedings School if feasible. Need to move containers from car park to create more parking space but we can't extend otherwise.</p> <p>Film Club: no update but grant date extended. Bike racks: AF awaiting response from EHDC but has contacted Cycle Pods re costs, site visit. Would need installation (Broadmead?). Covered rack favoured by YC group, but LD concerned this would encourage gathering and is generally not in favour. Rack should not be too close to building.</p> <p>CCTV: LD will get second quote; need briefing form SD on first quote; DR to ask CDA contacts for advice; discuss at next meeting and link to broadband access. BT chosen by HWPSN, who need secure network; need to investigate possibility of sharing the line with second secure network; local advice from e.g. Hardsoft? DR to ask CDA contacts. GF will look at www.uswitch.com</p>	<p>SD/LD</p> <p>RB/AF/LD</p> <p>AF/RB/LD</p> <p>RB/LD/SD/DR/GF</p>
4.	<p>Finance and grants: Current: £14082.39; Reserve: £20003.48. £1,000 from Cllr Eric Buckmaster's locality budget for building survey on its way. Grants: no further update; GH asked to explore possible grants for CCTV. Clarion Futures: £5000 offered to be spent by end March; for bike racks and YC half term/Easter? Benches? AF to ask Broadmead to update quotation.</p>	GF/GH/AF
5.	<p>Centre Manager's report: all hirers back except Clubacise, new person starting 2 November at 1815, and Woodturners pro tem. Discussion about external light (currently switched off; agree to leave it that way) and closing gates during Hallowe'en/Bonfire Night season. Agreed to close gates (as per PCSO advice to LD) at 1800 for a month with warning notice and SYPRC contact number. GF offered to do posters.</p>	LD/GF
6.	<p>Playground maintenance. As per AF report previously circulated. Unclear if zip wire fixed yet. LD to confirm.</p>	LD/AF
8.	<p>Building redevelopment: Building survey completed 26 October; report due in 10 days. Then updated plans from architect; RB will circulate and set up sub-committee meeting to review.</p>	RB
9.	<p>AOB: Remembrance Day: RB will lay a wreath for SYPRC; we weren't on original list but should be in future and wreath laid by youngest committee member (not possible to ask SP to do it this year because</p>	RB/LD

	of social distancing rules); YC running half-term session (zorbing/orb rolling); YC has not responded to request to clear store cupboard; locks changed now; at some point will need clearing; assumed we can re-use anything we don't throw away.	
10.	Agenda items for next meeting: CCTV; Facebook and social media; Treasurer.	
11.	Date of next meeting: Wednesday 9 December via Zoom at 2000. DR to send link.	DR

SIGNED: _____ (DAVID ROYLE) pp (RUTH BUCKMASTER)

DATE: _____ 2020

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