

SAWBRIDGEWORTH TOWN COUNCIL

AMENITIES COMMITTEE

Minutes

Amenities
of the meeting of the ~~Finance and~~ Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 8.05 pm on **Monday 12 February 2018**.

Those present

Cllr Angela Alder
Cllr Roger Beeching
Cllr Ruth Buckmaster – *ex-officio*

Cllr Pat Coysten
Cllr Heather Riches

In attendance:

Joanne Sargent – Town Projects Manager

One member of the public

A17/20 APOLOGIES FOR ABSENCE

Apology for absence was received from Cllr Burmicz – business commitment.
Cllr Adamopoulos was absent

A17/21 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Amenities Committee.
There were none.

A17/22 DECLARATIONS OF INTEREST

To receive any Declarations of Pecuniary Interest by Members.
There were none.

A17/23 MINUTES

To approve as a correct record the minutes of the Committee Meeting held on 16 October 2017 (A02)
[prop Cllr Alder; Secd Cllr R Buckmaster]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda. There were none.

A17/24 REPORTS

To accept and deal with matters arising on written and oral reports:

- Allotments – Budgeted income 2018/19 is £3,030 and Expenditure £1,940. Increase in price of £1 per rod effective September 2018. Noted the level of concessions. Waiting list 11, mainly for specific sites. See if we can get another site on the west of the town, up to 30 plots. Future work programme set. Extension of water line scheduled 23 February on Southbrook. Inspection form now in place for Town Ranger to complete on a monthly basis, one site per week. Vermin is still a problem on Bullfields and Southbrook, rats are being shot.
- Cemetery – Report made on number of numbers of graves and spaces available. F Section nearly full so new K Section is being prepared. G Section no longer in fashion. Future project is for roadway extension, tender to be published. Spoil piles are to be planted. Tree fallen in Section E through storm damage but

cleared away within 24 hours. ERB's are now being issued for 50 years. Transfers have not been made in the past and take some time to resolve.

- Civic Amenities – No further comments.
- Footpaths and Open Spaces – Elmwood footpath queries. Updates are being given, solicitors advise on the difficulty in establishing absolute ownership. Ultimately a council decision to take responsibility. Concern has been expressed about ivy climbing on a number of trees, professional opinion that this not necessarily an issue.
- Operations - No further action to report as Clerk absent on sick leave.

A17/25 ITEMS FOR DISCUSSION AND DECISION

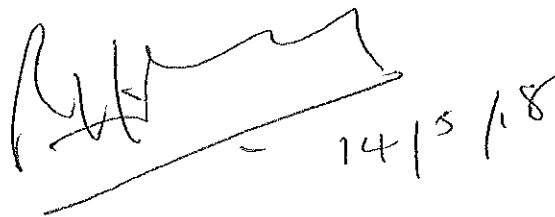
To discuss any further matters relating to current projects

- Citizens Awards – Now rebranded Community Champion Awards. Clerk to contact Rivers as sponsors. Mayor said she had been in contact. No change to process, just change the name. Application forms and publicity to be reviewed.
- Floral Displays – Same for 2018 as 2017 but recognised poor baskets. Need for review of a change of style for 2019. Also need to be aware of HCC requirements for licensing.
- Future Markets – Survey interlinked with the Town Action Plan and Masterplanning. Meeting arranged with WENTA as a support network for local businesses. Needs to be included in Shaping Sawbridgeworth.
- Christmas Lights – Nothing to report at this meeting.

A17/26 NEXT MEETING

To note that the date for the next meeting of the Committee has been scheduled for Monday 14 May 2018.

Meeting Closed at 20:57



A handwritten signature, possibly 'R. H. H.', is written above a horizontal line. To the right of the line, the date '14/5/18' is written.