

# Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth  
Hertfordshire CM21 9AN  
Tel: 01279 724537  
Fax: 01279 726966



**MAYOR**  
Cllr Mrs Angela Alder

e-mail: [info@sawbridgeworth-tc.gov.uk](mailto:info@sawbridgeworth-tc.gov.uk)  
web: [www.sawbridgeworth-tc.gov.uk](http://www.sawbridgeworth-tc.gov.uk)

**TOWN CLERK**  
Richard Bowran BSc.(Hons) MILCM

To: Cllrs Adams, Alder, Coysten, Filler, Reeks and Wincott

## AMENITIES COMMITTEE

You are invited to attend a meeting of this committee which will take place on **Monday 14 October 2013** at about 8.30pm following the meeting of the Planning Committee at The Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, reading 'Richard Bowran', with a horizontal line underneath.

Town Clerk  
08 October 2013

## AGENDA

- A13/10 APOLOGIES FOR ABSENCE**  
To receive any apologies for absence
- A13/11 PUBLIC FORUM**  
To receive representations from members of the public on matters within the remit of the Amenities Committee.
- A13/12 DECLARATIONS OF INTEREST**  
To receive any Declarations of Pecuniary Interest by Members
- A13/13 MINUTES**  
To approve as a correct record the minutes of the Committee Meeting held on 08 July 2013 (A01)  
To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- A13/14 ALLOTMENTS**  
To report on matters relating to Allotments
- Allotment Association
  - Water supplies
  - Bullfields
  - Southbrook
  - Vantorts
  - Bellmead
  - Waiting list

**A13/15 CEMETERY**

To report on matters relating to the Town Cemetery

- Inspection and maintenance

**A13/16 OPEN SPACES & FOOTPATHS**

To report on matters relating to Footpaths and Open Spaces

- Bullfields
  - Inspection and maintenance
- West Road
  - Inspection and maintenance
- Other areas
  - Bell Street flower beds
  - London Road flower beds
- Footpaths
  - General state

**A13/09 CIVIC AMENITIES**

To report on matters relating to Civic Amenities

- Ranger activities
  - Report on current arrangements
- Farmers Market
  - Report on August, September and October Markets
- Floral Displays
  - Display for winter 2013
- Christmas Lights
  - Arrangement for 29 November 2013
- Public Conveniences
  - Bell Street proposition