

Sawbridgeworth Town Council



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MAYOR
Cllr Barry Hodges JP

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TOWN CLERK
Richard Bowran BSc.(Hons) MILCM

To: Cllrs Adams, Alder, Coysten, Filler, Hodges, and Rochester (plus Cllr Buckmaster)

AMENITIES COMMITTEE

You are invited to attend a meeting of this committee which will take place on **Monday 11 February 2013** at about 8.00pm following the meeting of the Planning Committee at The Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, reading 'Richard Bowran', written over a horizontal line.

Town Clerk
05 February 2013

AGENDA

- A12/16 APOLOGIES FOR ABSENCE**
To receive any apologies for absence
- A12/17 PUBLIC FORUM**
To receive representations from members of the public on matters within the remit of the Amenities Committee.
- A12/18 DECLARATIONS OF INTEREST**
To receive any Declarations of Pecuniary Interest by Members
- A12/19 MINUTES**
To approve as a correct record the minutes of the Committee Meeting held on 08 October 2012 (A02)
To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- A12/20 ALLOTMENTS**
To report on matters relating to Allotments
- Allotment Association
 - Water supplies
 - Bullfields
 - Southbrook
 - Vantorts
 - Bellmead
 - Waiting list

A12/21 CEMETERY

To report on matters relating to the Town Cemetery

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- Inspection & Maintenance
- Revision of Fees for 2013/14
- Cemetery Expansion

A12/17 OPEN SPACES & FOOTPATHS

To report on matters relating to Footpaths and Open Spaces

- Vantorts Park
- Bullfields
 - Inspection and maintenance
 - Operation of security cameras
- West Road
 - Inspection and maintenance
- Other areas
 - Bell Street flower beds
 - London Road flower beds
- Footpaths
 - General state

A12/18 CIVIC AMENITIES

To report on matters relating to Civic Amenities

- Ranger activities
 - Report on current arrangements
- Farmers Market
 - Report on November and December Markets
 - Plans for the future of the market
- Facilities at The Manor
 - Official opening and Open Day
 - Hire of chamber
- Floral Displays
 - Display for 2013
- May Fayre
 - Arrangements for Sunday 05 May 2013
 - Briefing meeting with police
- Town Signs
 - Map in car park for town directions
 - Post sign at London Road planter