

SAWBRIDGEWORTH TOWN COUNCIL

FINANCE AND POLICY COMMITTEE

Minutes

of the meeting of the Finance and Policy Committee held at the Chamber, Sayesbury Manor, Bell Street, Sawbridgeworth at 21:00 on **Monday 13th September 2021**.

Those present

Cllr Angela Alder
Cllr Eric Buckmaster
Cllr Ruth Buckmaster

Cllr David Royle
Cllr Nathan Parsad

In attendance:

Christopher Hunt – RFO
J Sargant – Town Project Manager

Cllr Greg Rattey (Ex Officio)

F 21/10 APOLOGIES FOR ABSENCE

Cllr D Patel

F 21/11 DECLARATIONS OF INTEREST

There were no Declarations of Interest by Members

F 21/12 MINUTES

To approve as a correct record the minutes of the Finance and Policy Committee held on 14th June 2021 (F01)
[prop Cllr N Parsad; secd Cllr R Buckmaster]

F 21/13 STAFF MATTERS

To consider any matters relating to members of staff.

Updates:

- The Clerk informed members that he will be completing staff 'one to one' meetings this week and asked if there was to be a job evaluation this year.
- Cllr Alder indicated that the last job evaluation was five years ago and was required again. Cllr Alder will work with the Clerk as the Clerk raised this process is unsettling for staff.
- The Town Project Manager explained the bus service will be returning to a normal five-day service from the current three days now a further drivers have been employed, Mr Shenton and Mr Robinson.

FINANCE MATTERS

F 21/14

Updates:

- The Town Project Manager updated regarding the external audit. PKF Littlejohn have not responded to date, but have to the 30th September 2021 to advise results of external audit.

F 21/15 POLICY MATTERS

Updates:

- The Town Project Manager raised the update on the transfer the current energy provider to a 'green/ renewable' provider. The cost was not sustainable at this time. It was agreed that further exploration is required from standard providers to offer a balance of moving towards greener energy. The choice of provider was delegated to the Clerk and Chair of Finance and Planning.

F 21/16 ITEMS FOR FUTURE AGENDAS

To consider any items for inclusion on future agendas.
There were none

Meeting Closed at 21.31