

Sawbridgeworth Town Council

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MAYOR

Cllr Eric Buckmaster BSc (Econ)

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TOWN CLERK

Richard Bowran BSc.(Hons) MILCM

To: Cllrs Alder, E Buckmaster, Filler, Hodges, Mitchell, Reeks and Wincott

FINANCE AND POLICY COMMITTEE

You are invited to attend a meeting of this committee of the Council which will take place on **Monday 09 March 2015** following the meeting of the Planning Committee, at around 8.00pm, at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', written over a horizontal line.

Town Clerk
03 March 2015

AGENDA

F 14/25 APOLOGIES FOR ABSENCE

To receive any apologies for absence

F 14/26 DECLARATIONS OF INTEREST

To receive any Declarations of Interest by Members

F 14/27 MINUTES



To approve as a correct record the minutes of the Finance and Policy Committee held on 08 December 2014 (F03)

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

F 14/28 STAFF MATTERS

To consider any matters relating to members of staff.

1. To report on the current staff establishment and their roles with the council

F 14/29 FINANCE MATTERS



To consider any matters relating to the financial arrangements of the Council

1. To receive the interim report of the internal auditor
 - i. Updated Financial Regulations
 - ii. Updated Standing Orders
2. To advise new charging structure for Sawbobus Dial-a-Ride service

F 14/30 POLICY MATTERS



To consider any matters relating to Policy for the future development of Town Council services to the community

1. New Local Council Award Scheme

Members of the public and press are cordially invited to attend all meetings of the council and its committees.