

SAWBRIDGECWORTH TOWN COUNCIL

FINANCE AND POLICY COMMITTEE

Minutes

of the meeting of the Finance and Policy Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 7.30 pm on **Monday 10 March 2014**.

Those present

Cllr Angela Alder
Cllr Eric Buckmaster
Cllr Derek Filler

Cllr Barry Hodges
Cllr Peter Mitchell
Cllr Andrew Wincott

In attendance:

R Bowran - Town Clerk

Mrs J Kenny - Town Projects Manager

F 13/29 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

F 13/30 DECLARATIONS OF PECUNIARY INTEREST

To receive Declarations of Interest by Members. There were none,

F 13/31 MINUTES

Resolved: To approve as a correct record the minutes of the Finance and Policy Committee held on 13 January 2014 (F04) [prop Cllr Alder; secd Cllr Filler]

F 13/32 FINANCE MATTERS

To consider any matters relating to the financial arrangements of the Council:

Since setting and agreeing the budget East Herts District Council has agreed to make a further grant of £5,000 to support Sawbobus on condition that it now will serve the mobile post office at High Wych Village Hall.

Clerk advised that Sue Adams, Administration Officer for Finance, has indicated that she wished to retire at the end of June 2014.

F 13/33 POLICY MATTERS

To consider any matters relating to Policy for the future development of Town Council services to the community.

Clerk advised that as part of the communications remit the **New town council web-site** had been launched on 24 February.

- Members wanted a link to be made to the Citizens' Advice Service, especially as it was now located at the town council offices.
- Members were asked to advise officers if they spotted any inconsistencies or errors on the site.
- Cllr Buckmaster said he had been invited to make a two minute film introducing Sawbridgeworth. Agreed to include this on the web-site.

Town Action Plan the next meeting of the working party will assess priorities. The next meeting will be on Thursday 10 April. Retailers will be included, some have indicated their interest.

Market Petition. Clerk advised that a further petition had been received by the town council, a copy of that presented last year to the District Council. Agreed that the Clerk should respond and invite the petitioners to speak at the public forum at the next full council meeting.

Policy 3.4 Petitions. A draft policy for the treatment of petitions to the council was presented. It was approved by Members

Policy 6.1 Grants. A draft policy for the treatment of grants made by the council was presented. It was approved by Members

Meeting Closed at 21:50

The next scheduled meeting of the Committee is on Monday 09 June 2014.