

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537



MAYOR
Cllr Reece Smith

TOWN CLERK
Christopher Hunt

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk

Cllrs E Buckmaster; R Buckmaster;
Furnace; Newell; Pagdades; A Parsad-Wyatt; N Parsad-Wyatt; Penney; Rattey;
Rider; R Smith; S Smith

MEETING OF THE TOWN COUNCIL

You are summoned to attend the meeting of the town council to be held at Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 31st March 2025** commencing at **7pm** to transact the business set out in the agenda below.

Town Clerk
25th March 2025

AGENDA

Welcome by the Town Mayor followed by Thought for the Day.

- 24/144** **APOLOGIES FOR ABSENCE**
[👏] To receive and approve any apologies for absence
- 24/145** **DECLARATIONS OF PECUNIARY INTEREST**
To receive any Declarations of Pecuniary Interest by Members
- 24/146** **PUBLIC FORUM**
To receive and respond to questions from members of the public on matters within the remit of the Town Council.
- 24/147** **MINUTES**
[📄][👏] To approve as a correct record the minutes of the Meeting of the town council held on 24th February 2025 (M08) [Attached Appendix A]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- 24/148** **PLANNING COMMITTEE**
[📄] To receive and note the minutes of the Planning Committee held on 24th February 2025 (P15) [Attached Appendix B]

To receive and note the draft minutes of the Planning Committee held on 17th March 2025 (P16) [Attached Appendix B]

- 24/149** **COMMUNITY GOVERNANCE REVIEW**
 [👏] *To Resolve* if the Town Council want to write to the EHDC Community Governance Review Working Group objecting to the warding proposal. This process will offer the working group to consider a direct meeting to discuss the matter further with Sawbridgeworth Town Council members.
- 24/150** **MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
 To receive mayor's appointments and communications
- 24/151** **REPRESENTATIVES REPORTS**
 To receive representatives reports from:
- [📎]
- County Councillor
 - District Councillors
 - Hertfordshire Police
 - Other Representatives
 - Cllr R Buckmaster SYPRC, RHSO
 - Cllr A Furnace Sustainable Sawbridgeworth
 - Cllr S Penney Sports Association
 - Cllr S Smith The Hailey Centre
- [📎] *[Attached Appendix C]*
- 24/152** **INTERNAL AUDITOR SELECTION FOR YEAR END 2024/25**
 [📎][👏] *To Resolve* the Clerks report on the recommendation of appointing an internal auditor.
[Attached Appendix D]
- 24/153** **TOWN CLERKS REPORT**
 [📎] An update on current challenges and information
[Attached Appendix E]
- 24/154** **VE DAY COMMEMORATION**
 An update on the current planning position for the VE Day 80 Commemoration event 8th May 2025
- 24/155** **DEPOSIT & CONSULTATION DOCUMENTS**
 To note receipt of any Documents for Noting and Consultation
- 24/156** **FINANCIAL REPORT**
 [📎] To note the current Financial Report *[Appendix F]*
- 24/157** **ACCOUNTS FOR PAYMENT**
 To note and approve accounts for payment.
- 24/158** **ITEMS FOR FUTURE AGENDAS**
 To note any items for future agendas.

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.

Appendix A

SAWBRIDGEGWORTH TOWN COUNCIL

MEETING OF THE TOWN COUNCIL Minutes

of the Meeting of Sawbridgeworth Town Council held at 7:00pm in the Council Chamber, Sayesbury Manor, Bell Street on **Monday 24th February 2025**.

Those present

Cllr E Buckmaster	Cllr Nathan Parsad-Wyatt
Cllr R Buckmaster	Cllr Simon Penney
Cllr Annelise Furnace	Cllr Greg Rattey
Cllr Dawn Newell	Cllr John Rider
Cllr Salvatore Pagdades	Cllr Reece Smith
Cllr Angus Parsad-Wyatt	Cllr Steve Smith

In attendance:

Town Clerk	2 x Members of the public
Press, Chris Carter	

Welcome by the Town Mayor followed by a minutes silence to mark the 3rd anniversary of the war in Ukraine.

Thought for the day was read by Cllr Nathan Parsad-Wyatt.

24/128 APOLOGIES FOR ABSENCE

There were none

24/129 DECLARATIONS OF PECUNIARY INTEREST

No declarations of pecuniary interest were declared.

24/130 PUBLIC FORUM

Q1. How are we going to address the call for sites, communicate with the public and ensure the infrastructure is improved.

Cllr Nathan Parsad-Wyatt responded the district Council state they cant rule anything in or out at this stage, each site will get assessed against planning policies then determined to see if it is acceptable to be developed or not. At that point developers will bring forward detailed applications and it at this point we as the town council can consider if these developments are acceptable or not. We need to make sure we have the infrastructure in place to further developments. Also other developments such as recreational schemes may be requested which could deliver more service provision for the town.

Cllr Angus Parsad-Wyatt The process for engagement will be through the district councillors, the district plan needs to be concluded within 30 months and into the new council structure.

Cllr Eric Buckmaster mentioned that from a County perspective the sites will be assessed around flooding, road networks, the Gilston 10,000 houses will take the development construction works up to the 2050's. Due to this it is critical we know what is being proposed and the impact this will have locally.

Cllr Nathan Parsad-Wyatt stated that there were two distinct parts to the process, Once the district plan is published sites will be assessed for suitability and we should encourage residents to be involved in this process. This will be followed by specific applications which will encourage applicants to take significant public consultation and we will

publicise this as much as possible.

Q2. Will the County Councillor applicants be supporting Ukrainian Small and Medium Sized Enterprises (SME's) and translators via video link on a nonprofit basis.

Cllr Eric Buckmaster asked to put the question in writing to all councillors and when it is known what the specifics are to understand the question it will be addressed. Cllr Dawn Newell echoed this response.

Q3. A Church Street Trader has asked if parking could be supplied for deliveries in Vantorts Road for his shop.

Cllr Eric Buckmaster stated some derestricting of areas in Knight Street may support this request. Further public engagements will take place in respect of parking restrictions in the town which will provide business owners to have an input.

Q4. Can a Community Interest Company (CIC) be considered to support the opening of the Leventhorpe Swimming Pool.

Cllr Angus Parsad-Wyatt stated that many months of work has been invested in all avenues in keeping the swimming pool open. Unfortunately the decommissioning process has started and the pool does cost £300,000 in annual operational costs but also needs £700,000 to upgrade the pool.

Cllr Dawn Newell stated that it wasn't just the running costs needed as the whole pool needed upgrading.

24/131 MINUTES

Resolved: To approve as a correct record the minutes of the meeting of the town council held on 27th January 2025 (M07) One amendment was required from Cllr John Rider at point 24/110, his comment should read East Herts District Council not Herts County Council.

[prop Cllr Nathan Parsad-Wyatt; sec'd Cllr Angus Parsad-Wyatt]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

Action	Owner	Update
To submit the draft letter to the District Council and add a question on why the recent government funding for the pool had not been successful to the County Council.	Clerk	Completed
To contact the police regarding the faulty street lights in Station Road due to the danger it poses to pedestrians.	Cllr Salvatore Pagdades	Completed
To rewrite the Grant Applications policy.	Clerk	Completed
To add a nomination for the vacancy on	Clerk	Completed

the next full town council agenda for the planning committee.		
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24/132 PLANNING COMMITTEE

Received and noted: the minutes of the planning committee held on 27th January 2025 (P13)

Received and noted: the draft minutes of the planning committee held on 10th February 2025 (P014)

24/133 LEVENTHORPE SWIMMING POOL

Further discussion was made to the responses from both County and East Herts District Council.

It was requested the Clerk writes a further letter to East Herts District Council requesting for the rest of this school year East Herts District Council mitigate costs now faced by schools and parents to use alternative swimming pools following the closure of Leventhorpe swimming pool. These costs would not be budgeted for in this school year and are subsequently increased now pupils are travelling to Bishops Stortford rather than Leventhorpe.

ACTION - Clerk to write a further letter to East Herts District Council requesting for the rest of this school year they mitigate costs now faced by schools and parents to use alternative swimming pools following the closure of Leventhorpe swimming pool.

24/134 MAYOR'S CORRESPONDENCE/COMMUNICATIONS

To receive new Mayor's appointments and communications
Cllr Reece Smith advised

- He attended the Indies newspaper awards which was very emotional but he congratulated Corrine Lewis on being presented with a Green award for her work with the Sawbridgeworth Repair Café and community litter-picking group Tidy Up Sawbridgeworth.

24/135 REPRESENTATIVES REPORTS

Received and noted: Representatives reports from:
County Councillor Eric Buckmaster

- Co-hosted with County officers 50 years of Countryside Management. It was also recognised for their investment in volunteers. And 100 volunteers attended an event to recognise this.
- The Youth COP 29 secondary schools attended to take part in climate change awareness and a careers fayre in the afternoon.
- The 20mph in the North East of the town has been agreed and will be implemented this week.
- Speed and volume surveys in Sawbridgeworth West have been concluded and all roads except Burnside complying being able to deliver 20mph restrictions. Burnside may need to have traffic calming measures to make it compliant.
- West Road and High Wych Lane are having pre patching repairs prior to resurfacing works and will require road closures.
- East Herts budget meeting is this Wednesday and Ringway and parking charges appear to be an issue. These are integral parts of the budget for this Wednesday but have already been decided by the executive member as a non-key decision and they are done.
- He has put a question to the executive on planning, regarding the

ongoing five year housing supply and the ongoing speculative development. We have seen applications not in the district plan approved as there is no five year housing supply.

- Parking charges also showed a direction of travel in removing the free parking period as it was only on a technicality that we haven't lost them.

Cllr John Rider asked regarding school composting. Can he forward details of the scheme as he will make the Head aware at Fawbert and Barnard School.

East Herts should make people aware of the access to green bins more accessible. Cllr Eric Buckmaster will forward details.

Cllr Annelise asked if there will be any feedback on the clean air night and the money invested in this campaign and the link in with the East Herts campaign. Cllr Eric Buckmaster will seek feedback but is frustrated at some of the responses to climate change posts and update on projects from members of the public.

Cllr Ruth Buckmaster

Stated nothing to report as she hadn't attended any district meetings prior to this meeting.

Cllr Angus Parsad-Wyatt

Stated that he has the full district council meeting on Wednesday but wanted to raise the community governance review. He mentioned on three occasions that we didn't want to be warded due to it not suiting the makeup of the town. This issue will be considered again at the full district council meeting, and the three district councillors will be making representations against it once again, as they have over the last two years. It appears that officers at the district council are applying the same considerations for similar-sized towns, but being warded will not suit Sawbridgeworth, as councillors have unanimously highlighted on several occasions over the past two years.

Sawbridgeworth Town Council has submitted representations on the 28 Knight Street licensing application.

ACTION - Due to the concerns for the warding consideration once again at District Council for the town it was agreed for the Clerk to write a letter on behalf of the Town Council. The letter should strongly object to the further consideration for warding as the town council appears to be being ignored on several issues managed by East Herts District Council.

Cllr Salvatore Pagdades

Highlighted the police surgeries and the dates that had been circulated to members.

The street lights in Station Road was raised with the local officers but they stated they could not assist with this matter.

He also raised the concern from Cllr Dawn Newell on the use of quad bikes at the Rivers Orchard. Police have increased patrols in the area for this issue.

Cllr Ruth Buckmaster

RHSO update, held the AGM last week and the group are in a good place financially but money will be utilised for the 300 anniversary events throughout the year.

The group changed its constitution as it was an open group meaning

only three members were required and the future and history of the group had no-one appointed this responsibility. A committee has now been adopted with 9 members including a Town Councillor.

Cllr Annelise Furnace

Has arranged the last Energy Hub event from the grant funding from East Herts, being Saturday 29th March 2025 9am – 1pm in Bell Street Car Park.

Cllr Simon Penney

No update as he couldn't make the last Sports Association meeting.

Cllr Steve Smith

Updated that the Hailey Centre held its first board meeting on the 22nd January, and the main topics were the finances as it has been running on a loss and this will exceed budgeted levels and expected to be £6,203 by the end of the financial year. Some of the expenditure was for a new boiler that has been fitted.

The refurbishment project is almost ready for a tender process to start, the timing of the project is key and a start date of July is planned. If this is not met it will need to be postponed until 2026 due to the colder weather requirements for hot food supply and a warm space for attendees. Funding has not reached its target and £70,000 is still required to complete the refurbishment works.

- 24/136 TOWN ACTION PLAN AND AMENITIES COMMITTEE**
Received and Noted the minutes of the Finance and Policy Committee held on 10th February 2025 (T03)
- 24/137 POLICY MATTERS**
To consider any matters relating to policies for the future development of Town Council services to the community.
- **Resolved** to approve and adopt the draft document, Grants [prop Cllr Nathan Parsad-Wyatt; sec'd Cllr Ruth Buckmaster]
- 24/138 TOWN CLERK REPORT**
Received and noted: the Clerk's report for the month of February 2025.
The Clerk highlighted the Energy Hub and the great work to make this a success from Cllr Annelise Furnace which was echoed by the mayor. Cllr Annelise Furnace thanked all the volunteers that are supporting her.
- 24/139 TOWN PROJECTS MANAGER REPORT**
The Clerk updated on the progress of the Town Project Manager's recuperation following an operation and the work by the rest of the team to ensure the council is still functioning smoothly.
- 24/140 WINTER ROAD TREATMENT**
Nothing to report due to the mild weather conditions.
- 24/141 FINANCIAL REPORT**
Received and noted: The current Financial Report
- 24/142 ACCOUNTS FOR PAYMENT**
Noted and Approved: Accounts for payment.
- 24/143 ITEMS FOR FUTURE AGENDAS**
Nothing was raised.

Meeting ended at 7:56pm

Action	Owner	Update
To write a further letter to East Herts District Council requesting for the rest of this school year they mitigate costs now faced by schools and parents to use alternative swimming pools following the closure of Leventhorpe swimming pool.	Clerk	COMPLETED letter sent 25 th February 2025
To write a letter on behalf of the Town Council. The letter should strongly object to the further consideration for warding in the East Herts District Council Community Governance review as the town council has made three representations previously and still is being considered.	Clerk	COMPLETED letter sent 25 th February 2025

Signed.....

Date.....

Appendix B

SAWBRIDGEWORTH TOWN COUNCIL

PLANNING COMMITTEE

Minutes

of the meeting of the Planning Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 24 February 2025** at 8:01pm.

Those present

Cllr Ruth Buckmaster
Cllr Nathan Parsad-Wyatt
Cllr Simon Penney

Cllr Angus Parsad-Wyatt
Cllr Salvatore Pagdades
Cllr Steve Smith

In attendance:
L Nolan – Planning Officer

Cllr E Buckmaster

- P 24/137 APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence. None received – all present.
- P 24/138 PUBLIC FORUM**
To receive representations from members of the public on matters within the remit of the Planning Committee. There were none.
- P 24/139 DECLARATIONS OF PECUNIARY INTEREST**
To receive any Declarations of Interest by Members. There were none.
- P 24/140 MINUTES**
Resolved: To approve as a correct record the minutes of the Meeting held on:
 - 10 February 2025 (P14) [*prop Cllr R Buckmaster; secd Cllr A Parsad-Wyatt*]
To attend to any matters arising from these Minutes and not dealt with elsewhere on the Agenda. There were none.
- P 24/141 S106 PRIORITIES**
To compile and review the suggested funding points from Section 106 funds, which are contributions from developers to support the costs of new community and social infrastructure in the town.

P 24/142 NEIGHBOURING DEVELOPMENTS

To report & receive updates on proposed neighbouring developments.
There were none

P 24/143 PLANNING APPLICATIONS RECEIVED FROM EHDC

To consider Planning Applications received from EHDC since the last meeting of the Planning Committee.

3/24/2280/HH Muffitts, 11 Beech Drive, CM21

[Part loft, part one and a half storey rear extension, incorporating a Juliet balcony and two rooflight windows. Single storey front extension and raising of the garage roof. Infilling of a side facing window and alterations to the fenestration](#)

STC Comment: No objection [*prop Cllr A Parsad-Wyatt; secd Cllr R Buckmaster*]

3/24/2314/VAR Land off Spellbrook Lane West, CM21

[Variation of conditions 2 \(approved plans\) and 18 \(biodiversity gain plan\) pursuant to planning permission 3/22/0289/FUL dated 03.05.2022 \(for: Erection of two detached four bedroom dwellings with detached 3 bay garages, driveways and landscaping\). The amendments include addition of air source heat pumps and propose separate condition for biodiversity net gain and bat/bird boxes](#)

STC Comment: No objection [*prop Cllr R Buckmaster; secd Cllr Pagdades*]

3/25/0083/FUL Land Adj 21-23 Bullfields, CM21

[Demolition of garage. Erection of a two storey side extension creating retail unit \(class E a\) at ground floor and residential flat \(class C3\) at first floor. Re-paving for front parking area with associated cycle parking. Single storey rear extension, fencing, installation of Air Source Heat Pump for flat and a condenser for retail unit](#)

STC Comment: No objection (comment as per previous application – support the installation of EV charging point in the town [*prop Cllr A Parsad-Wyatt; secd Cllr S Penney*])

3/25/0118/HH 23 Greenstead, CM21 9NY

[Erection of single storey rear extension incorporating rooflights. Replacement of doorway window and creation of external steps](#)

STC Comment: No objection [*prop Cllr R Buckmaster; secd Cllr Pagdades*]

3/25/0157/HH Five Farthings, Redricks Lane, CM21 0RL

[Demolition of garage and part demolition of house. Construction of two storey and part single storey rear extensions, alterations to roof form to facilitate loft conversion, including raising the roof height, front and rear facing and dormers and front gable. Infilling of front elevation. Alterations and additions to fenestrations, doors and cladding. Alteration to first floor front terrace. New pitched roof to replace flat roof on single storey front projection](#)

STC Comment: No objection [*prop Cllr S Smith; secd Cllr Pagdades*]

3/25/0199/HH The Lodge, Hyde Hall, Hallingbury Road

[Demolition of existing outbuildings and erection of single storey outbuildings for use as office, car lodge, gym and fitness area](#)

STC Comment: No objection [*prop Cllr A Parsad-Wyatt; secd Cllr R Buckmaster*]

P 24/144 LATE PLANNING APPLICATIONS

To deal with Planning Applications received from EHDC following the Publication of this Agenda and received before 21 February 2025.

3/25/0011/HH 140 West Road, CM21 0BW

Proposed attached side carport with a storage room above incorporating a front facing rooflight window

STC Comment: No objection [*prop Cllr S Smith; secd Cllr S Penney*]

P 24/145 PLANNING DECISIONS MADE BY EHDC

To receive Planning Decisions from EHDC.

3/24/1710/VAR Fairswell, 25 Vantorts Road, CM21 9NA

Retrospective Variation of Condition 2 (approved plans) of 3/22/0211/FUL – Erection of 1, 4 bedroom dwelling. Creation of vehicle access and driveway and erection of cycle shed: To add 16 solar panels onto the south elevation roof, add five roof light windows, reconfigure the internal layout, add a new stair set, alter the fenestration appearance, and remove the previously approved chimney

STC Comment: No objection

EHDC Decision: Granted

3/24/1993/FUL 19 Bell Street, CM21 9AR

Removal of air conditioning unit and retrospective application for air conditioning ducts to rear elevation

STC Comment: No objection

EHDC Decision: Granted

3/24/2286/HH 15 Brook Road, CM21 9HA

Demolition of conservatory and detached garden room. Erection of single storey rear extension and detached store room. Alterations to rear patio land levels and alterations to fenestration

STC Comment: No objection in principle however urge applicant to address neighbouring property's concerns

EHDC Decision: Granted

P 24/146 PLANNING APPEALS

To receive notification from EHDC of Planning Appeals. There were none.

Meeting Closed at 8.10pm

SAWBRIDGEWORTH TOWN COUNCIL

PLANNING COMMITTEE

Minutes

of the meeting of the Planning Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 17 March 2025** at 7:00pm.

Those present

Cllr Angus Parsad-Wyatt
Cllr Simon Penney

Cllr Nathan Parsad-Wyatt
Cllr Salvatore Pagdades

In attendance:
L Nolan – Planning Officer

- P 24/147 APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence. Apologies received and accepted from Cllrs R Buckmaster; annual leave - and S Smith; work commitments.
- P 24/148 PUBLIC FORUM**
To receive representations from members of the public on matters within the remit of the Planning Committee. There were none.
- P 24/149 DECLARATIONS OF PECUNIARY INTEREST**
To receive any Declarations of Interest by Members. There were none.
- P 24/150 MINUTES**
Resolved: To approve as a correct record the minutes of the Meeting held on:
 - 24 February 2025 (P15) [*prop Cllr Pagdades; secd Cllr A Parsad-Wyatt*]
To attend to any matters arising from these Minutes and not dealt with elsewhere on the Agenda. There were none.
- P 24/151 S106 PRIORITIES**
To compile and review the suggested funding points from Section 106 funds, which are contributions from developers to support the costs of new community and social infrastructure in the town.

P 24/152 NEIGHBOURING DEVELOPMENTS

To report & receive updates on proposed neighbouring developments.

- Stansted Airport Expansion

There were none

P 24/153 PLANNING APPLICATIONS RECEIVED FROM EHDC

To consider Planning Applications received from EHDC since the last meeting of the Planning Committee.

3/25/0257/FUL 1 Rowney Gardens, CM21 0AT

[Retrospective change of use of grass verge Sui Generis to C3 Residential with erection of like for like close board timber fencing panels and concrete posts](#)

STC Comment: Objection – lack of clarity regarding ownership of land as raised by residents. Share concerns raised by Flood Risk officer. [prop Cllr A Parsad-Wyatt; secd Cllr N Parsad-Wyatt]

3/25/0309/LBC 16 Station Road, CM21 9AZ

[Remove existing tiles on front and rear roof pitches, replace existing membrane with new breathable membrane and reinstate tiling. Installation of 8no vent tiles and ridge vents and renewal of the aged felt and gutter box. Strip out and upgrade of existing non-compliant insulation in both front and rear with modern mineral wool](#)

STC Comment: LBC – noted

3/25/0330/HH 26 Rowney Gardens, CM21 0AT

[Erection of single storey rear and side extensions and first floor rear extension with Juliet balcony and alterations to fenestration](#)

STC Comment: No objection [prop Cllr A Parsad-Wyatt; secd Cllr Pagdades]

3/25/0344/HH Garage of Fair Green (Which belongs to Corner House, Vantorts Road) CM21 9AJ

[Replace garage doors and roof, and repair external wall](#)

STC Comment: Support application [prop Cllr Penney; secd Cllr Pagdades]

P 24/154 LATE PLANNING APPLICATIONS

To deal with Planning Applications received from EHDC following the Publication of this Agenda and received before 14 March 2025.

3/25/0411/HH Stort House, 17 The Forebury, CM21 9BD

Two-storey replacement and enlarged rear extension and associated alterations. New attached new single-storey pool house and gym and associated alterations

STC Comment: No objection provided neighbours amenity is protected [prop Cllr N Parsad-Wyatt; secd Cllr Pagdades]

P 24/155

PLANNING DECISIONS MADE BY EHDC

To receive Planning Decisions from EHDC.

3/24/2290/HH 29 Wychford Drive, CM21 0HA

Removal of rear conservatory. Construction of two storey, part single storey and part first floor rear extension, new first floor side windows, pitched roof added to single storey front projection, garage conversion, replace garage door with front window and render, alterations to fenestration and addition of render.

STC Comment: No objection

EHDC Decision: Granted

3/24/2314/VAR Land off Spellbrook Lane West, CM23 4AY

Variation of conditions 2 (approved plans), 7 (Highways) and 18 (biodiversity gain plan) pursuant to planning permission 3/22/0289/FUL dated 03.05.2022 (for: Erection of two detached four bedroom dwellings with detached 3 bay garages, driveways and landscaping). The amendments include addition of air source heat pumps, to correct plan number and propose separate condition for biodiversity net gain and bat/bird boxes.

STC Comment: No objection

EHDC Decision: Granted

3/25/0058/HH Inglis, Spellbrook Lane West, CM23 4AY

Insertion of 2 windows to flank elevations

STC Comment: No objection

EHDC Decision: Granted

3/25/0087/HH 16 Newton Drive, CM21 9HE

Erection of single storey rear extension

STC Comment: No objection

EHDC Decision: Granted

P 24/156

PLANNING APPEALS

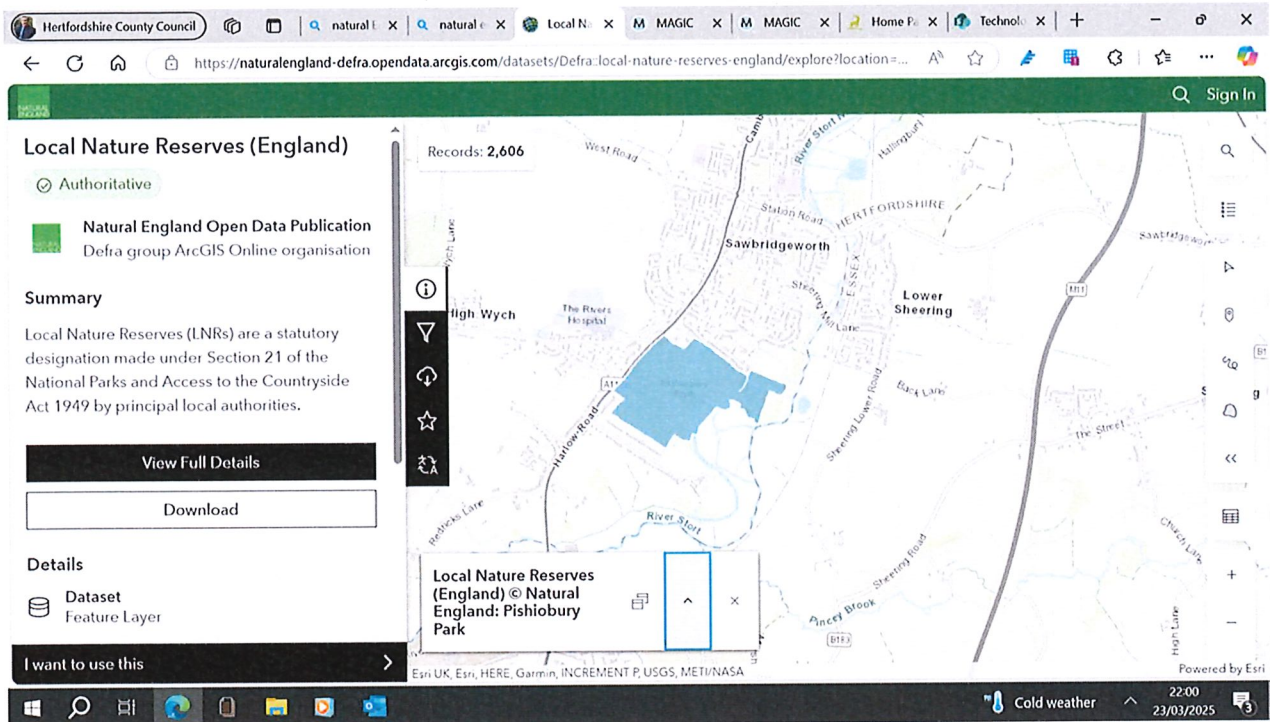
To receive notification from EHDC of Planning Appeals. There were none.

Meeting Closed at 7.10pm

Appendix C

E Buckmaster County Councillor Report March 2025

Pishiobury Park Local Nature Reserve Process Completed with designation on Natural England Maps.



Some Planned Highways improvement works Sawbridgeworth & High Wych 2025/26

Sawbridgeworth Bridge (ST0142) 24 Sawbridgeworth C162/20 Station Road East side of level crossing to A1184 London Road BRG240006-1 BRF Qtr-3 - -

Falcon Close Local Carriageway Microasphalt 24 Sawbridgeworth 3U788/10 Falcon Close Hand Lane to end CWY240081-1 CMA Apr25 - Jul25

Aerodrome Road Local Carriageway Surface Dressing 24 Allens Green C39/110 Aerodrome Road Blounts Lane to Fiddlers Brook CWY250154-1 CSD Apr25 - Sep25 - -

Aerodrome Road Local Carriageway Surface Dressing 18,24 Green Tye C39/115 Aerodrome Road Fiddlers Brook to B1004 Winding Hill CWY250154-1 CSD Apr25 - Sep25 - -

Blounts Lane Local Carriageway Surface Dressing 24 Allens Green 3U45/25 Blounts Lane Derestriction signs north of Sacombs Ash Lane to C39 Aerodrome Road NCM250012-1 CSD Apr25 - Mar26 - -

High Wych Lane Local Carriageway Surface Inlay 24 High Wych C40/10 High Wych Lane C161 High Wych Rd To 3u47 Bakers Ln NCM250232-1 CSI Apr25 - Mar26 - -

High Wych Lane Local Carriageway Microasphalt-prep 24 High Wych C40/25 High Wych Lane 3u47 Bakers Ln To 3u84 Bonnys Row NCM260071-a CMA Sep25 - Mar26 - -

Yewlands Local Carriageway Microasphalt-prep 24 Sawbridgeworth 3U826/20 Yewlands Cul-de-sac S of Fairway to Nos 1-6 NCM260096-a CMA Sep25 - Mar26 - -

Yewlands Local Carriageway Microasphalt-prep 24 Sawbridgeworth 3U826/10 Yewlands Cul-de-sac opposite 18 Parkway NCM260097-a CMA Sep25 - Mar26 - -

Sawbridgeworth Footpath 029 Footway Reconstruction 24 Sawbridgeworth 3F212/30

Sawbridgeworth Footpath 029 Sayes Gardens To Station Rd MEM250051-1 MFC Apr25 - Mar26 - -

Cambridge Road Footway Reconstruction 24 Sawbridgeworth A1184/40 Cambridge Road West Road To 75m North Of Bulls Head Pub MEM250052-1 MFC Apr25 - Mar26 - -

High Wych Lane Local Carriageway Microasphalt 24 High Wych C40/25 High Wych Lane 3u47 Bakers Ln To 3u84 Bonnys Row MEM250053-1 MCM Qtr-1 - -

West Road Local Carriageway Microasphalt 24 Sawbridgeworth 3U150/10 West Road London Road to derestriction signs near house 122 MEM250054-1 MCM Qtr-1 - -

West Road Local Carriageway Microasphalt 24 Sawbridgeworth 3U150/15 West Road 139 West Road West To Tharbies Lodge MEM250054-1 MCM Qtr-1

Rook End Local Carriageway Surface Dressing 24 High Wych C40/35 Rook End Beanfield Road to Sweet Dew Lane CWY250155-1 CSD Apr25 - Sep25 - -

£5,814,232 of additional funding to support active travel initiatives across Hertfordshire has been allocated by government and Active Travel England (ATE).

The funding will enable the development and delivery of local walking, wheeling, and cycling schemes, alongside community engagement initiatives. This supports the objectives in our Corporate Plan and a number of key policy areas including transport the environment, public health and the economy. Making it easier and safer to walk, wheel and cycle can help to improve health, improve air quality, support the local economy and manage traffic congestion on the road network. The funding comes as part of a nearly £300 million national initiative to enhance walking, wheeling, and cycling infrastructure across England.

Secondary school places announced for 2025

94 per cent of children have been allocated a place at one of their preferred secondary or upper schools by Hertfordshire County Council. Of the 14,703 Hertfordshire children who applied this year, 76 per cent gained a place at their first preference school.

Secondary and Upper Applications and Allocations as at 3 March

District	Parish	Allocated preference										Total	% Ranked Allocations
		P1	P2	P3	P4	LP1	LP2	LP3	LP4	Ontime NRA	Late NRA		
	Bengeo Rural	2	2	0	0	0	0	0	0	0	0	4	100.00
	Benington	6	2	3	1	0	0	0	0	0	0	12	100.00
	Bishops Stortford	426	66	25	6	1	1	1	0	5	1	532	98.87
	Bramfield	1	0	0	0	0	0	0	0	0	0	1	100.00
	Braughing	2	0	0	0	0	0	0	0	0	0	2	100.00
	Brent Pelham	0	1	0	0	0	0	0	0	0	0	1	100.00
	Brickendon Liberty	3	1	0	0	0	0	0	0	0	0	4	100.00
	Buntingford	4	0	0	0	0	0	0	0	2	0	6	66.67
	Cottered	1	0	0	0	0	0	0	0	0	0	1	100.00
	Datchworth	12	1	0	0	0	0	0	0	1	0	14	92.86
	Eastwick	1	0	0	0	0	0	0	0	0	0	1	100.00
	Furneux Pelham	4	0	1	0	0	0	0	0	0	0	5	100.00
	Gilston	11	2	0	0	0	0	0	0	0	0	13	100.00
	Great Amwell	21	0	0	0	0	0	0	0	0	0	21	100.00
	Great Munden	1	0	0	0	0	0	0	0	0	0	1	100.00
	Hertford	275	5	0	0	1	1	0	1	0	2	285	99.30
	Hertford Heath	24	2	0	0	0	0	0	0	0	0	26	100.00
	Hertingfordbury	4	0	0	0	0	0	0	0	0	1	5	80.00
	High Wych	9	1	0	0	0	0	0	0	0	0	10	100.00
	Hunsdon	6	1	0	0	0	0	0	0	0	0	7	100.00
	Little Berkhamsted	3	2	0	0	0	0	0	0	0	0	5	100.00
	Little Hadham	8	0	0	0	0	0	0	0	0	0	8	100.00
	Little Munden	7	0	0	0	0	0	0	0	0	0	7	100.00
	Much Hadham	16	4	0	0	0	0	0	0	2	0	22	90.91
	Sacombe	3	1	0	0	0	0	0	0	0	0	4	100.00
	Sawbridgeworth	101	23	4	3	0	0	0	0	0	2	133	98.50
	Standon	20	2	3	0	0	0	0	0	0	0	25	100.00
	Stanstead Abbots	13	1	0	0	0	0	0	0	0	0	14	100.00
	Stanstead St Margarets	7	1	0	0	0	0	0	0	0	0	8	100.00

Secondary and Upper Applications and Allocations as at 3 March 2025

District	Parish	Allocated preference										Total	% Ranked Allocations
		P1	P2	P3	P4	LP1	LP2	LP3	LP4	Ontime NRA	Late NRA		
	Stapleford	7	0	0	0	0	0	0	0	0	0	7	100.00
	Stocking Pelham	1	0	0	0	0	0	0	0	2	0	3	33.33
	Tewin	13	2	0	1	0	0	0	0	0	0	16	100.00
	Thorley	17	4	2	0	0	0	0	0	0	0	23	100.00
	Thunridge	12	1	0	0	0	1	0	0	0	0	14	100.00
	Walkern	5	4	4	1	0	0	0	0	1	0	15	93.33
	Ware	189	2	0	0	0	0	0	0	0	1	192	99.48
	Wareside	5	0	0	0	0	0	0	0	0	1	6	83.33
	Watton-at-stone	20	1	0	0	0	0	0	0	0	0	21	100.00
	Westmill	2	0	0	0	0	0	0	0	0	0	2	100.00
	Widford	7	0	2	0	0	0	0	0	0	0	9	100.00
	Total	1286	136	45	12	2	3	1	1	16	8	1510	98.41

Council tax to increase 4.99 per cent as over £1bn to be spent on public services

At a full meeting of Hertfordshire County Council on Tuesday 25 February 2025 councillors have agreed a budget for 2025/26 of just over £1bn. The agreed Integrated Plan will see Council Tax increase by 4.99 per cent in April, which equates to a £1.62 increase per week for a typical Band D property.

The difficult decision to increase Council Tax was taken as the council's costs will rise over the next twelve months if inflation continues its upward trend and the imposition of higher employer National Insurance contributions.

Agreed as part of the 2025/26 budget, investment in services includes:

- Nearly half a billion pounds will be spent supporting 30,000 adults to live well for longer, including £30 million investment to support those providing care, ensuring that caring staff receive a living wage and to offset the increased National Insurance costs.
- £26m of additional investment will be spent to ensure that the council can meet the expected increase in demand from older adults requiring care.
- Just over quarter of a billion pounds will be spent on children's services, including £28m of additional investment to ensure we can continue to support Children Looked After and children with disabilities. A further £2.8m of funding on top of the previous £7m investment will be made towards our SEND improvement programme 'Making SEND Everyone's Business'.
- £100m will be spent on highways maintenance, allowing the council to repair and improve our roads and keep the county moving.
- Funding will be made available to improve flood protection and investigations.

Mindful of the need to keep the burden on taxpayers to a minimum, the council will continue to drive down internal costs by £42m next year with £16m of savings delivered by the ongoing Organisational Resourcing programme.

Help for families to have fun in Hertfordshire



Families whose children are eligible for free school meals are now able to claim discounts in shops, sports clubs and children's activities with a new Herts Card. They can also book their free school holiday activity HAPpy camps, from 13 March, when bookings open.

The Herts Card is designed to give discounts to children and young people, for lots of activities and days out that they might not be able to access otherwise. Local wildlife parks, football clubs and holiday activity camps are already part of the scheme, offering discounts to Hertfordshire's families who might benefit from additional support.

The idea for the card builds on the success of the HAND card, which was used by young people and families of children with special educational needs and disabilities (SEND) to gain exclusive access and discount prices to events and activities in Hertfordshire.

Now families who are eligible for free school meals can also take advantage of pre-negotiated discounts with local businesses and activity providers. Families of children and young people with SEND who have an existing HAND card can download the new version of the Herts Card and continue to enjoy all of the discounts they previously accessed, and more.

It's easy for eligible families to get their new Herts Card; those already in receipt of free school meals will be contacted by the council with a link to sign up to the card. Anyone newly signing up for free school meals will also be sent a link to get their card.

The council has made it easy for local businesses and organisations to register their discounts and help make sure children do not miss out due to financial stress. Local businesses can email: hertscard@hertfordshire.gov.uk and include details of what they're able to offer.

HAPpy camps

HAPpy activity camps are returning this Easter, providing eligible children and young people with the chance to meet friends, learn new skills and enjoy nutritious food during the Easter break.

The HAPpy programme is funded by Hertfordshire County Council and the Department of Education (DfE) via the government's Holiday Activity and Food programme and coordinated by Herts Sport and Activity Partnership and the Hertfordshire Community Foundation.

Children and young people who are in school years Reception to Year 11, who attend a Hertfordshire school and are in receipt of benefits related free school meals can attend the HAPpy Easter camps. Eligible families should already have been given their booking code from their school. Parents/carers who have not received the code should contact their school office.

Every camp is inclusive and able to meet the needs of most children and young people with special educational needs and disabilities (SEND), provided the right information is supplied with

their booking. There are also SEND-specific camps which are better for children with higher support needs.

Bookings open at 12pm on Thursday 13 March. For further details of the programme, the camps available and to book places visit: [HAPpy Activity Camps](#)

Families eligible for free school meals will also be given supermarket vouchers for during the Easter holiday by their school.

Hertfordshire County Council approves project to create 820 new supported living homes:

Plans to create 820 ensuite bedrooms for working age adults with care and support needs were approved by Hertfordshire County Council's Cabinet on 24 February, following discussion at the Adult Care, Health and Wellbeing Cabinet Panel on 29 January and Resources & Performance Cabinet Panel on 14 February.

Over the next five years the county council will work with registered housing providers to deliver new homes and redevelop existing supported living units for people with a learning disability. The programme will create 820 homes in the form of ensuite bedrooms in self-contained flats or shared living for individuals currently in supported living and those who could move into supported living.

The proposal will increase the supply and quality of affordable supported living homes in Hertfordshire, and in doing so will improve the health and wellbeing of those impacted by the scheme, as well as deliver savings for the county council.

The programme is estimated to cost over £400m, including a contribution of £47.7m from the county council's existing adult care capital budget, as well as investment from Homes England and registered housing providers.

The Environment

New 2024 Air Quality Status Report reveals lower pollution levels in Stortford and Sawbridgeworth

As reported by [Bishops Stortford Independent](#), air quality in Bishop's Stortford and the rest of East Herts has improved, according to a new report. Pollution at trouble spots in Sawbridgeworth, Hertford and in the town decreased with just one recorded nitrogen dioxide (NO₂) breach in London Road. The newly published 2024 Air Quality Status Report is based on the most up-to-

date, full-year validated statistics from 2023 and attributes improvements to factors including greener vehicles, more flexible working patterns and targeted local policies.

At Ware recycling centre we have been routinely assisting a multi-agency operation called Agrarian. Police, EA and other authorised parties have used the upper shunt area of the recycling centre to carry out checks on vehicles travelling along Westmill Road.

24/02/2025

115 Cars stopped.

1 x Arrest for drug driving.

Traffic papers issued for No Seatbelt and use of a mobile phone.

Male dealt with for possession of cannabis.

Vehicle seized for No Insurance.

10/12/2024

100 Cars stopped.

Vehicle seized for No Insurance.

Traffic papers issued for a bald tyre, expired MOT.

Words of advice given regarding correct waste licencing.

Words of advice given regarding safe loads.

19/07/2024

80 Cars stopped

2 x Vehicles were seized for No Insurance.

8 x Traffic papers issued for various offences.

3 x Vehicle Defect Rectification Scheme notices were issued.

36 x Vehicles were checked for red diesel

The electric bus journey starts here



(5 March), local bus company Uno, owned by the University of Hertfordshire, officially launched the first five of its zero-emission electric buses on its newly branded Electric Shuttle. The five buses, which will run on the route between campuses at the University of Hertfordshire and the site's park and ride, are the first of 27 being delivered over the next 12 months. A special launch event was held at the University to mark the start of a journey that is set to transform public transport across the region.

The investment, being delivered under the Zero Emission Bus Regional Areas (ZEBRA) funding scheme, is a collaboration between Hertfordshire County Council, the Department for Transport (DfT) and Uno. The joint effort is dedicated to improving air quality and reducing carbon emissions across the county.

While the primary benefit of electric power is the delivery of cleaner air, it also enhances the passenger experience with a smoother, more comfortable ride. Additionally, the buses are quieter, which not only improves the journey for customers but also reduces noise pollution in the communities they serve.

Hertfordshire's councils and OPCC submit joint response to Government on local government reform including options for 1,2,3, or 4 unitaries

All 11 councils in Hertfordshire and the Office of the Police and Crime Commissioner (OPCC) have agreed a joint interim response to the Government outlining a number of initial options for the reorganisation of local government structures in the county.

Hertfordshire is what's known as a two-tier area with the county council responsible for services such as libraries, highways and transport, adult social care and children's services, and 10 district and borough councils providing services such as bin collections, street cleaning, environmental health, leisure and housing. The Police and Crime Commissioner is responsible for the oversight of policing across the county.

As part of its plans to reshape local government, on 5 February the Government invited councils in all two-tier areas to submit an interim plan by 21 March for moving to a single tier of unitary councils providing all services.

Hertfordshire's councils and the OPCC's shared priorities are ensuring any changes benefit residents and businesses, excellent local government services are maintained, residents are kept safe, and strong democratic accountability is available to communities across the county.

All 11 councils and the OPCC worked together to produce the interim submission which has been shared with elected members at each individual organisation and Hertfordshire's MPs.

The submission sets out a number of options for further consideration, ranging from one to four unitary councils providing all services.

It also includes early thinking on how each option could support devolution, improve services, deliver value for money and maintain strong links to communities.

While a joint submission has been agreed, councils have differing views on the options set out and no decisions are being made at this stage.

Councils and the OPCC will continue to collaborate over the coming months to collate and analyse further evidence for each option.

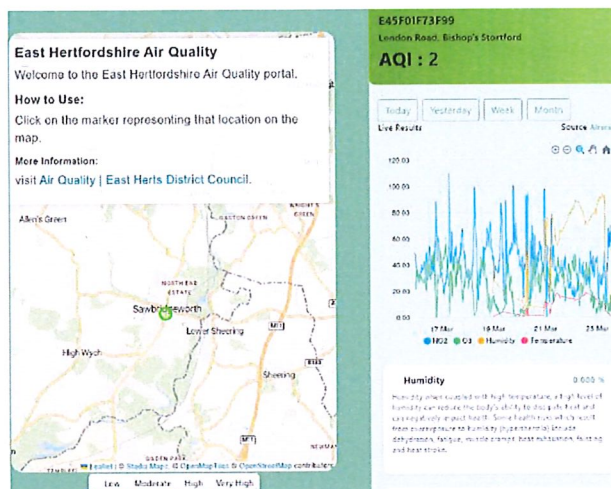
The Government will provide feedback on the interim submission which will also inform the development of final proposals to be submitted to the Government by 28 November 2025 for a decision by Ministers.

The views of residents, businesses, local government partners, colleagues, and other stakeholders across the public and private sectors will be essential as proposals develop. All councils and the OPCC are committed to providing updates throughout the process.

CLr Annelise Furnace, Eco representative report 31 March 2025 (as of 23 March 2025)

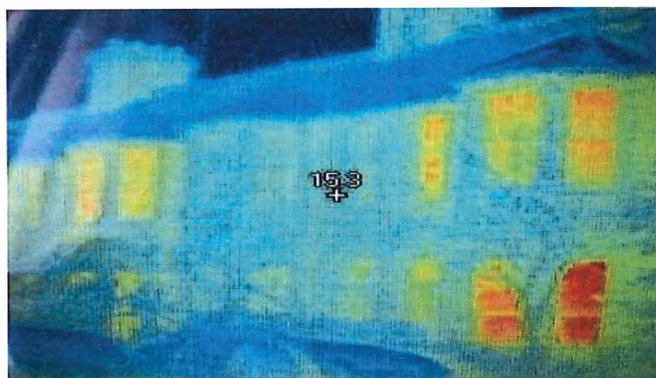
Call on air quality monitoring data – 6 March

- Councillors, officers and Sustainable Sawbridgeworth volunteers met with the WellStat team who look after the real-time air quality monitoring data collected from the town and other points in East Herts.
- The team provided an overview of the dashboard, available to the public at <https://live.airscan.iknaia.co.uk/east-herts-map>, explaining its features such as map views, device status indicators, and data analysis tools
- The dashboard displays air quality data using color-coded alerts and integrates with Defra's air quality index – although this is generally no longer regarded as indicating safe levels.
- Data can be downloaded in CSV format, and an API is available for automatic data collection. Data retention is typically a year, with archived data available upon request.
- The session also discussed the potential for a mobile app and possible future collaborations with other councils like Bournemouth for similar projects.



Repair Café – 22 March

- Another successful Repair Café was held at the Bullfields Centre with slots fully booked plus a few walk-ins squeezed in.
- Sustainable Sawbridgeworth's Thermal Imaging Camera loan scheme was promoted. Residents can borrow the camera free of charge for a week (with a refundable deposit) for use at home to see where heat is leaking and where they could be saving energy and money.



East Herts Climate Forum – 3 March

- Included summary of Energy Hub activities across East Herts, residential and community buildings decarbonisation initiatives, urban tree planting and plans for thermal imaging cameras.
- Followed by discussion around a future biodiversity and nature focus, and potential initiatives.

Up and coming (correct at time of writing)

- 29 March – Energy Hub in Bell Street carpark 9 to 1pm
- 29 March – Tidy Up Sawbridgeworth in Bell Street carpark 10 to 12pm

Appendix D

Sawbridgeworth Town Council

Memorandum from the Town Clerk

To: FULL TOWN COUNCIL MEETING
From: Christopher Hunt
Subject: Internal Auditor Selection
Date: 25th March 2025

Report on Current Internal Auditor: HGC Accountants

HGC Accountants has consistently demonstrated their reliability and expertise as the internal auditor for Sawbridgeworth Town Council over the past five years. Based in Sawbridgeworth, they specialise in a range of financial services, including bookkeeping, tax returns, payroll management, and internal auditing. Their commitment to professionalism, responsiveness, and cost-effective solutions has garnered strong customer satisfaction.

Key Highlights of Their Service:

- **Experience:** HGC Accountants have provided over five years of exemplary service to our council, showcasing their familiarity with our operations and requirements.
- **Expertise:** With a proven track record in managing accounts and delivering financial advice, they bring a wealth of knowledge and technical proficiency to the role.
- **Independence:** Their impartiality and independence ensure no conflicts of interest with the council, aligning with auditing best practices.
- **Methodology:** They employ modern accounting tools and methodologies to carry out efficient and precise audits.
- **References:** Positive testimonials from other clients further affirm their credibility and reliability.

The council's longstanding relationship with HGC Accountants underscores their ability to meet our auditing needs effectively and efficiently.

To allow for scrutiny and to ensure we are getting both value for money and are fulfilling our legal requirements, I have assessed two further companies against that of the service provided by HGC Accountants.

1. EY Internal Audit Services

- **Strengths:** EY is a globally recognised firm with extensive experience in internal auditing. They leverage advanced technology and data analytics to provide thorough evaluations.
- **Weaknesses:** Their services can be costly, and their large-scale operations might lack the personalised touch that HGC offers.
- **Suitability:** Ideal for larger organisations needing comprehensive audits.

2. Deloitte Internal Audit Services

- **Strengths:** Deloitte is another global leader in auditing, known for its innovative approaches and expertise in risk management.
- **Weaknesses:** Similar to EY, their fees are higher, and they may not be as accessible for smaller councils.
- **Suitability:** Best suited for councils with complex financial structures.

Recommendation: Stay with HGC Accountants

HGC Accountants has been a trusted partner for over five years, offering tailored services that meet our council's specific needs. Their local presence ensures accessibility and a deep understanding of your operations, making them a reliable and cost-effective choice.

Appendix E

Sawbridgeworth Town Council

Memorandum from the Town Clerk

To: FULL TOWN COUNCIL MEETING
From: Christopher Hunt
Subject: Full Town Council February Update
Date: 25th February 2025

Annual Town Meeting

The meeting was altered to make it more engaging with printed reports supplied and lanyards to identify group representatives. Feedback so far is positive but indicating a larger venue is required and further advertising to attract more members of the public to attend.

Jubilee Gardens

Progress continues on this project. The heritage statement required by the planning department has been received, and planning permission was submitted but rejected as a biodiversity matrix is now required by the planning department. This has also been commissioned and pre purchasing initiated to ensure funding from EHDC has been spent prior to the financial year end deadline.

West Road Allotments

Discussions on the finalisation of the agreement to take ownership of the site are ongoing. Concerns remain about the entrance's accessibility by vehicles and potential misuse of the car park by non-plot holders. Recent access has been gained to the parking area and signing over of the allotment has been postponed until developers make the site more secure.

Staff Matters

One staff member is on a stage return to work and actively progressing with medical treatment and contributing to the Mayor's Civic Ceremony with team support. Another member of staff has been off with a short term injury but will return to work on 31st March 2025.

Christopher Hunt

Appendix F

16:25 Detailed Income & Expenditure by Budget Heading 01/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Staff</u>							
4001 Carter L						101.6%	
4002 Lumley C						0.0%	
4003 Sargant J						91.0%	
4004 Parrish S						101.4%	
4005 Dale L						110.4%	
4011 V Derrick						106.4%	
4013 Crank D						100.5%	
4015 C Hunt						93.2%	
4035 NIC - Employers						98.4%	
4040 Pension Employers						94.9%	
Staff :- Indirect Expenditure	<u>278,121</u>	<u>280,520</u>	<u>2,399</u>	<u>0</u>	<u>2,399</u>	<u>99.1%</u>	<u>0</u>
Net Expenditure	<u>(278,121)</u>	<u>(280,520)</u>	<u>(2,399)</u>				
<u>200 General Administration</u>							
1076 Precept	452,775	452,775	0			100.0%	
1090 Interest Received	6,198	5,000	(1,198)			124.0%	
1999 Miscellaneous Income	1,025	0	(1,025)			0.0%	
General Administration :- Income	<u>459,997</u>	<u>457,775</u>	<u>(2,222)</u>			<u>100.5%</u>	<u>0</u>
4070 Subscriptions	2,283	2,500	217		217	91.3%	
4075 IT Support	10,001	15,000	4,999		4,999	66.7%	
4080 Training (Members)	163	500	338		338	32.5%	
4081 Travel Expenses	558	550	(8)		(8)	101.4%	
4082 Training (Staff)	981	1,000	19		19	98.1%	
4083 Clerks Expenses	17	0	(17)		(17)	0.0%	
4090 IT Development	0	1,600	1,600		1,600	0.0%	
4095 Photocopy Charges	955	1,500	545		545	63.7%	
4100 Telephone/Broadband	717	3,000	2,283		2,283	23.9%	
4105 Postage	682	900	219		219	75.7%	
4110 Stationery	752	1,000	248		248	75.2%	
4115 Insurance	15,156	10,000	(5,156)		(5,156)	151.6%	
4120 Bank Charges	244	500	256		256	48.9%	
4125 Repairs & Renewals	198	750	552		552	26.4%	
4130 Staff Care	2,271	1,500	(771)		(771)	151.4%	
4135 Office Care	1,259	3,000	1,741		1,741	42.0%	
4140 Office Equipment	435	1,500	1,065		1,065	29.0%	
4180 Accountancy Services	868	3,000	2,132		2,132	28.9%	
4185 Audit	0	3,565	3,565		3,565	0.0%	
4190 Professional Fees	3,300	6,000	2,700		2,700	55.0%	

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4195 Tourism	741	1,000	259		259	74.1%	
4200 Web-site	600	1,500	900		900	40.0%	
4201 Web-site development	0	1,500	1,500		1,500	0.0%	
4215 Town Signs	811	500	(311)		(311)	162.2%	
4990 Contingency	0	3,000	3,000		3,000	0.0%	
General Administration :- Indirect Expenditure	<u>42,992</u>	<u>64,865</u>	<u>21,873</u>	<u>0</u>	<u>21,873</u>	<u>66.3%</u>	<u>0</u>
Net Income over Expenditure	<u>417,005</u>	<u>392,910</u>	<u>(24,095)</u>				
<u>210 Democratic Services</u>							
1335 Civic Dinner Income	5,505	5,000	(505)			110.1%	
Democratic Services :- Income	<u>5,505</u>	<u>5,000</u>	<u>(505)</u>			<u>110.1%</u>	<u>0</u>
4310 Election Expenses	4,489	10,000	5,511		5,511	44.9%	
4315 Mayor's Allowance	1,390	1,500	110		110	92.7%	
4330 Civic Events	605	2,500	1,895		1,895	24.2%	
4335 Civic Dinner Expenditure	3,949	5,000	1,051		1,051	79.0%	
Democratic Services :- Indirect Expenditure	<u>10,433</u>	<u>19,000</u>	<u>8,567</u>	<u>0</u>	<u>8,567</u>	<u>54.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(4,928)</u>	<u>(14,000)</u>	<u>(9,072)</u>				
<u>220 Grants</u>							
4350 Grants - SYPRC	0	1,000	1,000		1,000	0.0%	
4355 Grants - The Hailey Centre	1,000	1,000	0		0	100.0%	
4370 Grants - S137	54	75	21		21	72.0%	
4375 Freedom of the Town	1,224	1,000	(224)		(224)	122.4%	
4380 Grants - Other	3,300	3,500	200		200	94.3%	
Grants :- Indirect Expenditure	<u>5,578</u>	<u>6,575</u>	<u>997</u>	<u>0</u>	<u>997</u>	<u>84.8%</u>	<u>0</u>
Net Expenditure	<u>(5,578)</u>	<u>(6,575)</u>	<u>(997)</u>				
<u>300 Civic Centre</u>							
1400 Rental Income	1,065	800	(265)			133.1%	
Civic Centre :- Income	<u>1,065</u>	<u>800</u>	<u>(265)</u>			<u>133.1%</u>	<u>0</u>
4405 Rates	15,030	9,500	(5,530)		(5,530)	158.2%	
4410 Heat & Light	6,296	10,000	3,704		3,704	63.0%	
4415 Water	582	600	18		18	97.0%	
4420 Maintenance	4,374	5,000	626		626	87.5%	
4425 Fixtures & Fittings	51	0	(51)		(51)	0.0%	
4445 New Equipment	2,865	3,000	136		136	95.5%	
Civic Centre :- Indirect Expenditure	<u>29,198</u>	<u>28,100</u>	<u>(1,098)</u>	<u>0</u>	<u>(1,098)</u>	<u>103.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(28,133)</u>	<u>(27,300)</u>	<u>833</u>				

Detailed Income & Expenditure by Budget Heading 01/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>320 Hailey Centre</u>							
4420 Maintenance	2,927	5,000	2,073		2,073	58.5%	
Hailey Centre :- Indirect Expenditure	<u>2,927</u>	<u>5,000</u>	<u>2,073</u>	<u>0</u>	<u>2,073</u>	<u>58.5%</u>	<u>0</u>
Net Expenditure	<u>(2,927)</u>	<u>(5,000)</u>	<u>(2,073)</u>				
<u>330 Other Rented Accommodation</u>							
4400 Rent	4,660	3,425	(1,235)		(1,235)	136.1%	
Other Rented Accommodation :- Indirect Expenditure	<u>4,660</u>	<u>3,425</u>	<u>(1,235)</u>	<u>0</u>	<u>(1,235)</u>	<u>136.1%</u>	<u>0</u>
Net Expenditure	<u>(4,660)</u>	<u>(3,425)</u>	<u>1,235</u>				
<u>400 Bullfield Allotments</u>							
1500 Allotment Rent Income	1,334	850	(484)			156.9%	
1510 Allotment Water Income	146	200	55			72.8%	
1515 Allotment Dep Retain	100	0	(100)			0.0%	
Bullfield Allotments :- Income	<u>1,579</u>	<u>1,050</u>	<u>(529)</u>			<u>150.4%</u>	<u>0</u>
4415 Water	666	600	(66)		(66)	111.0%	
4420 Maintenance	94	700	606		606	13.4%	
Bullfield Allotments :- Indirect Expenditure	<u>760</u>	<u>1,300</u>	<u>540</u>	<u>0</u>	<u>540</u>	<u>58.4%</u>	<u>0</u>
Net Income over Expenditure	<u>819</u>	<u>(250)</u>	<u>(1,069)</u>				
<u>410 Bellmead Allotments</u>							
1500 Allotment Rent Income	350	120	(230)			291.7%	
1510 Allotment Water Income	36	30	(6)			118.3%	
Bellmead Allotments :- Income	<u>386</u>	<u>150</u>	<u>(236)</u>			<u>257.0%</u>	<u>0</u>
4415 Water	145	100	(45)		(45)	144.5%	
4420 Maintenance	1	250	249		249	0.5%	
Bellmead Allotments :- Indirect Expenditure	<u>146</u>	<u>350</u>	<u>204</u>	<u>0</u>	<u>204</u>	<u>41.6%</u>	<u>0</u>
Net Income over Expenditure	<u>240</u>	<u>(200)</u>	<u>(440)</u>				
<u>420 Vantorts Allotments</u>							
1500 Allotment Rent Income	249	125	(124)			199.4%	
1510 Allotment Water Income	27	25	(2)			106.0%	
Vantorts Allotments :- Income	<u>276</u>	<u>150</u>	<u>(126)</u>			<u>183.8%</u>	<u>0</u>
4415 Water	168	100	(68)		(68)	168.0%	

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4420 Maintenance	1	500	499		499	0.2%	
Vantorts Allotments :- Indirect Expenditure	<u>169</u>	<u>600</u>	<u>431</u>	<u>0</u>	<u>431</u>	<u>28.2%</u>	<u>0</u>
Net Income over Expenditure	<u>107</u>	<u>(450)</u>	<u>(557)</u>				
<u>430 Southbrook Allotments</u>							
1500 Allotment Rent Income	1,314	900	(414)			145.9%	
1510 Allotment Water Income	175	115	(60)			151.7%	
1515 Allotment Dep Retain	146	0	(146)			0.0%	
Southbrook Allotments :- Income	<u>1,634</u>	<u>1,015</u>	<u>(619)</u>			<u>161.0%</u>	<u>0</u>
4415 Water	623	500	(123)		(123)	124.5%	
4420 Maintenance	251	700	449		449	35.9%	
Southbrook Allotments :- Indirect Expenditure	<u>874</u>	<u>1,200</u>	<u>326</u>	<u>0</u>	<u>326</u>	<u>72.8%</u>	<u>0</u>
Net Income over Expenditure	<u>760</u>	<u>(185)</u>	<u>(945)</u>				
<u>440 Cemetery</u>							
1550 Burial Fees	35,765	40,000	4,235			89.4%	
1560 Memorial Fees	2,075	2,000	(75)			103.8%	
1570 Grave Digging Income	3,080	1,200	(1,880)			256.7%	
1580 Tree Sales	3,875	2,700	(1,175)			143.5%	
1581 Bench Sales	2,734	3,000	266			91.1%	
1582 Memorial Plaque Sales	770	500	(270)			154.0%	
Cemetery :- Income	<u>48,299</u>	<u>49,400</u>	<u>1,101</u>			<u>97.8%</u>	<u>0</u>
4045 Subcontracted Labour	700	1,000	300		300	70.0%	
4415 Water	135	150	15		15	89.7%	
4420 Maintenance	6,432	5,000	(1,432)		(1,432)	128.6%	
4440 New Area (Spinney)	1,300	5,000	3,700		3,700	26.0%	1,300
4520 Skip Hire	1,650	3,500	1,850		1,850	47.1%	
4530 Trees	500	360	(140)		(140)	139.0%	
4531 Benches	1,864	2,000	136		136	93.2%	
4532 Plaques	1,208	300	(908)		(908)	402.5%	
4675 Publicity	0	500	500		500	0.0%	
Cemetery :- Indirect Expenditure	<u>13,788</u>	<u>17,810</u>	<u>4,022</u>	<u>0</u>	<u>4,022</u>	<u>77.4%</u>	<u>1,300</u>
Net Income over Expenditure	<u>34,511</u>	<u>31,590</u>	<u>(2,921)</u>				
6000 plus Transfer from EMR	1,300	0	(1,300)				
Movement to/(from) Gen Reserve	<u>35,811</u>	<u>31,590</u>	<u>(4,221)</u>				

Detailed Income & Expenditure by Budget Heading 01/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>450 Playground</u>							
4420 Maintenance	1,535	2,000	465		465	76.7%	
4421 New Equipment -Playground	0	3,000	3,000		3,000	0.0%	
Playground :- Indirect Expenditure	<u>1,535</u>	<u>5,000</u>	<u>3,465</u>	<u>0</u>	<u>3,465</u>	<u>30.7%</u>	<u>0</u>
Net Expenditure	<u>(1,535)</u>	<u>(5,000)</u>	<u>(3,465)</u>				
<u>460 Rivers Heritage Site & Orchard</u>							
4700 RHSOG	1,710	3,000	1,290		1,290	57.0%	
Rivers Heritage Site & Orchard :- Indirect Expenditure	<u>1,710</u>	<u>3,000</u>	<u>1,290</u>	<u>0</u>	<u>1,290</u>	<u>57.0%</u>	<u>0</u>
Net Expenditure	<u>(1,710)</u>	<u>(3,000)</u>	<u>(1,290)</u>				
<u>500 Groundsman</u>							
1600 SYPRC/STFC Grass Cut - Income	300	500	200			60.0%	
1603 Conveniences coin operation	633	800	167			79.1%	
1610 Sub Contract Watering	776	200	(576)			388.0%	
1615 CCTV Footage Retrieval	300	0	(300)			0.0%	
1670 Event Income	35	0	(35)			0.0%	
Groundsman :- Income	<u>2,044</u>	<u>1,500</u>	<u>(544)</u>			<u>136.2%</u>	<u>0</u>
4600 Planters	0	1,000	1,000		1,000	0.0%	
4601 Bell St Conveniences Cleaning	571	800	229		229	71.3%	
4602 Bell St Convenience Repairs	157	5,000	4,843		4,843	3.1%	
4615 Ranger's Mower	1,504	2,000	496		496	75.2%	
4620 Ranger's Tools	2,755	1,500	(1,255)		(1,255)	183.6%	
4625 Mower Replacement	0	13,000	13,000		13,000	0.0%	
4630 CCTV Maintenance Agreement	2,453	2,200	(253)		(253)	111.5%	
4635 CCTV Extension	1,822	3,000	1,178		1,178	60.7%	
Groundsman :- Indirect Expenditure	<u>9,260</u>	<u>28,500</u>	<u>19,240</u>	<u>0</u>	<u>19,240</u>	<u>32.5%</u>	<u>0</u>
Net Income over Expenditure	<u>(7,217)</u>	<u>(27,000)</u>	<u>(19,783)</u>				
<u>600 Fun on the Field</u>							
1670 Event Income	870	900	30			96.7%	
Fun on the Field :- Income	<u>870</u>	<u>900</u>	<u>30</u>			<u>96.7%</u>	<u>0</u>
4045 Subcontracted Labour	650	800	150		150	81.3%	
4670 Event Costs	723	1,300	577		577	55.6%	
4675 Publicity	0	200	200		200	0.0%	
Fun on the Field :- Indirect Expenditure	<u>1,373</u>	<u>2,300</u>	<u>927</u>	<u>0</u>	<u>927</u>	<u>59.7%</u>	<u>0</u>
Net Income over Expenditure	<u>(503)</u>	<u>(1,400)</u>	<u>(897)</u>				

16:25 Detailed Income & Expenditure by Budget Heading 01/03/2025

Month No: 12 Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
610 Events General							
4670 Event Costs	929	1,000	71		71	92.9%	
Events General :- Indirect Expenditure	<u>929</u>	<u>1,000</u>	<u>71</u>	<u>0</u>	<u>71</u>	<u>92.9%</u>	<u>0</u>
Net Expenditure	<u>(929)</u>	<u>(1,000)</u>	<u>(71)</u>				
620 Christmas Festival							
1670 Event Income	1,095	500	(595)			219.0%	
Christmas Festival :- Income	<u>1,095</u>	<u>500</u>	<u>(595)</u>			<u>219.0%</u>	<u>0</u>
4045 Subcontracted Labour	1,511	1,200	(311)		(311)	125.9%	
4670 Event Costs	1,168	1,500	332		332	77.8%	
4675 Publicity	390	500	110		110	78.0%	
4685 Christmas Lights	14,772	15,000	228		228	98.5%	
4690 Competitions	636	600	(36)		(36)	106.0%	
Christmas Festival :- Indirect Expenditure	<u>18,477</u>	<u>18,800</u>	<u>323</u>	<u>0</u>	<u>323</u>	<u>98.3%</u>	<u>0</u>
Net Income over Expenditure	<u>(17,382)</u>	<u>(18,300)</u>	<u>(918)</u>				
640 Projects							
1671 HUB Funding	3,000	0	(3,000)			0.0%	
Projects :- Income	<u>3,000</u>	<u>0</u>	<u>(3,000)</u>				<u>0</u>
4710 Hanging Baskets	0	1,500	1,500		1,500	0.0%	
4715 Planters Project	0	500	500		500	0.0%	
4720 Jubilee Gardens	19,401	10,000	(9,401)		(9,401)	194.0%	
4725 Fair Green	300	1,200	900		900	25.0%	
4735 Remembrance Day	150	400	250		250	37.5%	
4740 War Memorial	260	1,000	740		740	26.0%	
4746 HUB Project	1,926	0	(1,926)		(1,926)	0.0%	
Projects :- Indirect Expenditure	<u>22,037</u>	<u>14,600</u>	<u>(7,437)</u>	<u>0</u>	<u>(7,437)</u>	<u>150.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(19,037)</u>	<u>(14,600)</u>	<u>4,437</u>				
660 Town Selfie Walk							
4670 Event Costs	250	500	250		250	50.0%	
4675 Publicity	0	350	350		350	0.0%	
4681 Promotional Equipment	303	1,000	697		697	30.3%	
Town Selfie Walk :- Indirect Expenditure	<u>553</u>	<u>1,850</u>	<u>1,297</u>	<u>0</u>	<u>1,297</u>	<u>29.9%</u>	<u>0</u>
Net Expenditure	<u>(553)</u>	<u>(1,850)</u>	<u>(1,297)</u>				

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
670 River Day							
1670 Event Income	40	300	260			13.3%	
River Day :- Income	<u>40</u>	<u>300</u>	<u>260</u>			<u>13.3%</u>	<u>0</u>
4670 Event Costs	120	200	80		80	60.0%	
River Day :- Indirect Expenditure	<u>120</u>	<u>200</u>	<u>80</u>	<u>0</u>	<u>80</u>	<u>60.0%</u>	<u>0</u>
Net Income over Expenditure	<u>(80)</u>	<u>100</u>	<u>180</u>				
700 Sawbobus							
1150 Grants Received	2,000	6,000	4,000			33.3%	
1800 Fares	6,319	10,000	3,681			63.2%	
1820 Fuel Rebate	2,072	1,200	(872)			172.7%	
1830 Sponsorship	4,000	5,000	1,000			80.0%	
Sawbobus :- Income	<u>14,391</u>	<u>22,200</u>	<u>7,809</u>			<u>64.8%</u>	<u>0</u>
4029 Salary Recharge	31,677	26,145	(5,532)		(5,532)	121.2%	
4045 Subcontracted Labour	291	2,000	1,709		1,709	14.5%	
4800 Fuel	4,375	8,500	4,125		4,125	51.5%	
4805 Vehicle Maintenance	6,657	4,500	(2,157)		(2,157)	147.9%	
4810 Vehicle Tax & Insurance	1,281	1,500	219		219	85.4%	
4815 Vehicle Hire	0	1,000	1,000		1,000	0.0%	
Sawbobus :- Indirect Expenditure	<u>44,281</u>	<u>43,645</u>	<u>(636)</u>	<u>0</u>	<u>(636)</u>	<u>101.5%</u>	<u>0</u>
Net Income over Expenditure	<u>(29,890)</u>	<u>(21,445)</u>	<u>8,445</u>				
800 Heffer GL61							
1830 Sponsorship	500	0	(500)			0.0%	
1850 Vehicle Hire Income	460	500	40			92.0%	
Heffer GL61 :- Income	<u>960</u>	<u>500</u>	<u>(460)</u>			<u>192.0%</u>	<u>0</u>
4800 Fuel	2,783	500	(2,283)		(2,283)	556.6%	
4805 Vehicle Maintenance	997	1,200	203		203	83.1%	
4810 Vehicle Tax & Insurance	1,281	1,200	(81)		(81)	106.7%	
Heffer GL61 :- Indirect Expenditure	<u>5,061</u>	<u>2,900</u>	<u>(2,161)</u>	<u>0</u>	<u>(2,161)</u>	<u>174.5%</u>	<u>0</u>
Net Income over Expenditure	<u>(4,101)</u>	<u>(2,400)</u>	<u>1,701</u>				
810 Rangers Truck #1 WG64							
4800 Fuel	1,543	2,000	457		457	77.1%	
4805 Vehicle Maintenance	626	1,500	874		874	41.7%	
4810 Vehicle Tax & Insurance	1,074	1,000	(74)		(74)	107.4%	
Rangers Truck #1 WG64 :- Indirect Expenditure	<u>3,242</u>	<u>4,500</u>	<u>1,258</u>	<u>0</u>	<u>1,258</u>	<u>72.1%</u>	<u>0</u>
Net Expenditure	<u>(3,242)</u>	<u>(4,500)</u>	<u>(1,258)</u>				

Detailed Income & Expenditure by Budget Heading 01/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>820 Rangers Truck #2 SY65</u>							
4800 Fuel	903	1,200	297		297	75.3%	
4805 Vehicle Maintenance	472	1,500	1,028		1,028	31.5%	
4810 Vehicle Tax & Insurance	1,074	1,000	(74)		(74)	107.4%	
Rangers Truck #2 SY65 :- Indirect Expenditure	<u>2,450</u>	<u>3,700</u>	<u>1,250</u>	<u>0</u>	<u>1,250</u>	<u>66.2%</u>	<u>0</u>
Net Expenditure	<u>(2,450)</u>	<u>(3,700)</u>	<u>(1,250)</u>				
<u>910 Town Action Plan</u>							
4910 Town Action Plan Costs	176	500	324		324	35.2%	
Town Action Plan :- Indirect Expenditure	<u>176</u>	<u>500</u>	<u>324</u>	<u>0</u>	<u>324</u>	<u>35.2%</u>	<u>0</u>
Net Expenditure	<u>(176)</u>	<u>(500)</u>	<u>(324)</u>				
<u>920 ATC Rent</u>							
1400 Rental Income	1,547	0	(1,547)			0.0%	
ATC Rent :- Income	<u>1,547</u>	<u>0</u>	<u>(1,547)</u>				<u>0</u>
Net Income	<u>1,547</u>	<u>0</u>	<u>(1,547)</u>				
Grand Totals:- Income	542,687	541,240	(1,447)			100.3%	
Expenditure	500,850	559,240	58,390	0	58,390	89.6%	
Net Income over Expenditure	<u>41,837</u>	<u>(18,000)</u>	<u>(59,837)</u>				
plus Transfer from EMR	1,300	0	(1,300)				
Movement to/(from) Gen Reserve	<u>43,137</u>	<u>(18,000)</u>	<u>(61,137)</u>				

Bank Reconciliation up to 28/02/2025 for Cashbook No 1 - Current Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
14/06/2024	CANC	-400.00			-400.00	<input type="checkbox"/>	Ael Training Services
28/01/2025	2346	311.86		311.86		R <input checked="" type="checkbox"/>	Petty Cash
03/02/2025	DD1	179.70		179.70		R <input checked="" type="checkbox"/>	The Fuelcard Company
03/02/2025	DD2	1,343.00		1,343.00		R <input checked="" type="checkbox"/>	East Herts District Council
03/02/2025	DD1	400.00		400.00		R <input checked="" type="checkbox"/>	Oakridge Nursery
04/02/2025	Direct		400.57	400.57		R <input checked="" type="checkbox"/>	Receipt(s) Banked
06/02/2025	8415	500.00		500.00		R <input checked="" type="checkbox"/>	Sawb Cricket Club
10/02/2025	DD3	186.42		186.42		R <input checked="" type="checkbox"/>	The Fuelcard Company
10/02/2025	8417	15.30		15.30		R <input checked="" type="checkbox"/>	Hunt, Christopher
12/02/2025	Direct		5,262.56	5,262.56		R <input checked="" type="checkbox"/>	Receipt(s) Banked
12/02/2025	500421		429.50	429.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
12/02/2025	Direct		2,000.00	2,000.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
14/02/2025	8402					R <input checked="" type="checkbox"/>	Carter, Laura
14/02/2025	8403					R <input checked="" type="checkbox"/>	Sargant, Joanne
14/02/2025	8404					R <input checked="" type="checkbox"/>	Parrish, Stephen
14/02/2025	8405					R <input checked="" type="checkbox"/>	Dale, Lisa
14/02/2025	8406					R <input checked="" type="checkbox"/>	Jones, John
14/02/2025	8407					R <input checked="" type="checkbox"/>	Derrick, Viv
14/02/2025	8408					R <input checked="" type="checkbox"/>	Crank, Darren
14/02/2025	8409					R <input checked="" type="checkbox"/>	Hunt, Christopher
14/02/2025	8409CAN					R <input checked="" type="checkbox"/>	Hunt, Christopher
14/02/2025	8409CORR					R <input checked="" type="checkbox"/>	Hunt, Christopher
14/02/2025	8410					R <input checked="" type="checkbox"/>	Robinson, Adrian
14/02/2025	8411					R <input checked="" type="checkbox"/>	Langley, Graham
14/02/2025	8416	500.00		500.00		R <input checked="" type="checkbox"/>	Herts Police
17/02/2025	DD4	57.60		57.60		R <input checked="" type="checkbox"/>	Affinity One Security Solution
17/02/2025	DD5	313.03		313.03		R <input checked="" type="checkbox"/>	The Fuelcard Company
17/02/2025	8418	334.00		334.00		R <input checked="" type="checkbox"/>	Saw Memorial Hall
17/02/2025	8382	5,849.48		5,849.48		R <input checked="" type="checkbox"/>	HMRC
17/02/2025	8383	3,091.53		3,091.53		R <input checked="" type="checkbox"/>	Herts County Council
17/02/2025	Direct		2,145.00	2,145.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
18/02/2025	DD6	8.50		8.50		R <input checked="" type="checkbox"/>	Lloyds Bank plc
18/02/2025	DD7	39.00		39.00		R <input checked="" type="checkbox"/>	Vatix
20/02/2025	500423		274.07	274.07		R <input checked="" type="checkbox"/>	Receipt(s) Banked
21/02/2025	DD	664.15		664.15		R <input checked="" type="checkbox"/>	EDF Energy
21/02/2025	DD3	284.59		284.59		R <input checked="" type="checkbox"/>	Engie Gas
24/02/2025	Direct		100.00	100.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
24/02/2025	Direct		100.00	100.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
24/02/2025	BCARD1	8.86		8.86		R <input checked="" type="checkbox"/>	Design and Personalise Limited
24/02/2025	BCARD2	3.01		3.01		R <input checked="" type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD3	7.50		7.50		R <input checked="" type="checkbox"/>	Prestine Enterprise
24/02/2025	BCARD4	2.49		2.49		R <input checked="" type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD5	23.99		23.99		R <input checked="" type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD6	9.04		9.04		R <input checked="" type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD7	9.03		9.03		R <input checked="" type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD8	6.02		6.02		R <input checked="" type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD9	25.98		25.98		R <input checked="" type="checkbox"/>	Sola-sales Limited
24/02/2025	BCARD10	74.85		74.85		R <input checked="" type="checkbox"/>	Amazon Business EU S.a.r.l

Bank Reconciliation up to 28/02/2025 for Cashbook No 1 - Current Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
24/02/2025	BCARD11	13.85		13.85		R <input type="checkbox"/>	SNS (Scotland) Ltd
24/02/2025	BCARD12	6.03		6.03		R <input type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD13	6.02		6.02		R <input type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD14	82.98		82.98		R <input type="checkbox"/>	Safety Supply Company Limited
24/02/2025	BCARD15	9.74		9.74		R <input type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD16	12.73		12.73		R <input type="checkbox"/>	Pasha 81 Limited
24/02/2025	BCARD17	58.44		58.44		R <input type="checkbox"/>	Orbital Fasteners
24/02/2025	BCARD18	125.00		125.00		R <input type="checkbox"/>	Harlow Agricultural Merchants
24/02/2025	BCARD19	154.80		154.80		R <input type="checkbox"/>	Deposit Photos EU Limited
24/02/2025	BCARD20	59.95		59.95		R <input type="checkbox"/>	West End Stationers Ltd
24/02/2025	BCARD21	7.60		7.60		R <input type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD22	14.46		14.46		R <input type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD23	21.52		21.52		R <input type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD24	9.29		9.29		R <input type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD25	18.58		18.58		R <input type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD26	6.12		6.12		R <input type="checkbox"/>	Amazon Business EU S.a.r.l
24/02/2025	BCARD27	74.00		74.00		R <input type="checkbox"/>	C&J Supplies Limited
24/02/2025	BCARD28	25.80		25.80		R <input type="checkbox"/>	Chemodex Limited
24/02/2025	BCARD29	167.50		167.50		R <input type="checkbox"/>	DVLA Vehicle Licensing Online
24/02/2025	DD1	181.46		181.46		R <input type="checkbox"/>	The Fuelcard Company
24/02/2025	DD2	50.00		50.00		R <input type="checkbox"/>	Francotyp-Postalia Limited
25/02/2025	8425	753.60		753.60		R <input type="checkbox"/>	Branson Leisure Ltd
25/02/2025	8426	52.00		52.00		R <input type="checkbox"/>	Information Commissioner's Off
25/02/2025	8427	972.00		972.00		R <input type="checkbox"/>	Fullerlong Limited
25/02/2025	8429	65.93		65.93		R <input type="checkbox"/>	Ernest Doe & Sons Ltd
25/02/2025	8431	400.00		400.00		R <input type="checkbox"/>	Jonathan Smith
25/02/2025	8430	200.00		200.00		R <input type="checkbox"/>	Mid-Herts Raynet Group
25/02/2025	8428	15.00		15.00		R <input type="checkbox"/>	Buntingford Town Council
25/02/2025	8419	383.53		383.53		R <input type="checkbox"/>	East Herts District Council
25/02/2025	8420	82.74		82.74		R <input type="checkbox"/>	Southern Electric
25/02/2025	8421	735.00		735.00		R <input type="checkbox"/>	KSS Consultants Limited
25/02/2025	8422	61.67		61.67		R <input type="checkbox"/>	Huws Gray Ltd
25/02/2025	8423	30.00		30.00		R <input type="checkbox"/>	SDH Window Cleaning
25/02/2025	8424	2,186.18		2,186.18		R <input type="checkbox"/>	Sunstone IP Systems Limited
27/02/2025	Direct		10.00	10.00		R <input type="checkbox"/>	Receipt(s) Banked
27/02/2025	Direct		105.00	105.00		R <input type="checkbox"/>	Receipt(s) Banked
28/02/2025	DD	195.52		195.52		R <input type="checkbox"/>	Onecom Limited
28/02/2025	DD2	215.96		215.96		R <input type="checkbox"/>	Citation Limited
		<u>37,873.21</u>	<u>10,826.70</u>				

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date