



Sawbridgeworth Town Council



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MAYOR

Clr Dr John Stefan Burmicz

TOWN CLERK

Richard Bowran BSc.(Hons) PSLCC

MEETING OF THE TOWN COUNCIL

You are summoned to attend a Meeting of the Town Council which will take place on **Monday 30 September 2019** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

Town Clerk
24 September 2019

AGENDA

Welcome by the Town Mayor followed by Prayers

18/60 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

18/61 RESIGNATION OF COUNCILLOR

To note the resignation of Cllr Donald Hall and report on the legal process to deal with the vacancy thus created.

To appoint Members to sit on following committees to fill the vacancies now created:

[Hand icon]

- Planning Committee

[Hand icon]

- Economic Development and Sawbridgeworth Town Action Plan committee.

18/62 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members.

18/63 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council.

18/64 MINUTES

[Document icon] [Hand icon]

To approve as a correct record the minutes of the Meeting of the Town Council held on 29 July 2019 (M03) [Appendix A]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

- 18/65 PLANNING COMMITTEE**
To receive and note the minutes of the Planning Committee Meeting held on:
- [📄]
 - 29 July 2019 (P05) *[Appendix B]*
- To receive and note the draft minutes, including the comments made under delegated authority in August 2018, of the Planning Committee Meeting held on:
- [📄]
 - 09 September 2018 (P06) *[Appendix C]*
- 18/66 ECONOMIC DEVELOPMENT & STAP COMMITTEE**
To receive and note the draft minutes of the Economic Development and Sawbridgeworth Town Action Plan Committee Meeting held on:
- [📄]
 - 09 September 2019 (E02) *[Appendix D]*
- 18/67 FINANCE & POLICY COMMITTEE**
To receive and note the draft minutes of the Finance & Policy Committee Meeting held on:
- [📄]
 - 09 September 2019 (F02) *[Appendix E]*
- 18/68 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
To receive and note Mayor's appointments and communications.
- 18/69 REPRESENTATIVES REPORTS**
To receive representatives reports from:
- [📄]
 - County Councillor E Buckmaster *[Appendix F]*
- [📄]
 - District Councillor Alder
 - District Councillor R Buckmaster *[Appendix G]*
 - District Councillor Burmicz
 - Hertfordshire Police
 - Other Representatives & Champions
- [📄]
 - Cllr Royle – Dep Mayor, Schools and Footpaths *[Appendix H]*
 - Cllr R Buckmaster – SYPRC
- 18/70 DISTRICT PLAN**
To report on latest information relating to the following proposed developments:
- Gilston Villages [Ref: 3/19/1045/OUT]
 - Land north of Sawbridgeworth (SAWB4) [Ref: 3/18/2735/FUL]
- 18/71 CLIMATE CHANGE**
To consider the following resolution proposed by a Member:
- That ... 'This Council fully supports the Climate Emergency motion approved by Hertfordshire County Council on 16 July and the Climate Change motion approved by East Herts Council on 24 July 2019 and commits itself to:
- Ensuring that its own carbon footprint is minimised as much as possible
 - Working with County and District councils to clarify, maximise and publicise recycling opportunities for residents, schools, community groups and businesses
 - Supporting local action groups and businesses which support recycling
 - Including recycling in its Town Action Plan, following discussion with residents

- Receiving updates on County and District action plans through its County and District Council members' reports at each full Council meeting.'

18/72 SAWBRIDGEWORTH STATION

To consider the council's response to the statement by Greater Anglia that the opening hours of the booking hall at Sawbridgeworth station are to be reduced from the current 6am - 8pm to 6am - 1pm from mid-November.

This will reduce access to advice and advance ticket purchasing in the afternoons/evenings, in turn potentially meaning longer queues in the mornings. There is also a concern that this reduction in hours will be the start of further cuts.

18/73 V.E. DAY CELEBRATIONS 2020

To consider arranging a town event on 08 May 2020 to celebrate the 75th anniversary of V.E. Day.

18/74 RIVERS ORCHARD SITE

To authorise the Clerk to sign the renewal of the Licence Agreement with Deville Estates, under the same terms as the current Licence, from 13 October 2019 for a further three years until 13 October 2022.

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18/75 OFFICERS REPORTS

To receive and note officers' reports:

[Document icon]

- Town Clerk *[Appendix J]*

[Document icon]

- Town Projects Manager *[Appendix K]*

18/76 DEPOSIT & CONSULTATION DOCUMENTS

To note receipt of any Documents for Noting and Consultation.

18/77 FINANCIAL REPORT

To note the current Financial Report.

18/78 ACCOUNTS FOR PAYMENT

To note and approve accounts for payment.

18/79 ITEMS FOR FUTURE AGENDAS

To consider any items for inclusion on future agendas.

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.