

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537



MAYOR
Cllr Greg Rattey

TOWN CLERK
Christopher Hunt

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk

Cllrs Alder; E Buckmaster; R Buckmaster; Burmicz; Chester;
Coysten; Furnace; Gray; Patel; Parsad; Rattey; and Royle

MEETING OF THE TOWN COUNCIL

You are summoned to attend the meeting of the town council to be held at Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 29th November 2021** commencing at 19:30 to transact the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Christopher Hunt'.

Town Clerk
23rd November 2021

AGENDA

Welcome by the Town Mayor followed by Thought for the Day.

21/106 APOLOGIES FOR ABSENCE

[👏]

To receive and approve any apologies for absence

21/107 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Pecuniary Interest by Members

21/108 PUBLIC FORUM

To receive and respond to questions from members of the public on matters within the remit of the Town Council.

21/109 MINUTES

[📄] [👏]

To approve as a correct record the minutes of the Meeting of the town council held on 25th October 2021 (M05) *[Attached]*

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

21/110 PLANNING COMMITTEE

[📄]

To receive and note the minutes of the Planning Committee held on 25th October 2021 (P08) *[Attached]*

To receive and note the draft minutes of the Planning Committee held on 15th November 2021 (P09) *[Attached]*

- 21/111 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
To receive mayor's appointments and communications
- 21/112 REPRESENTATIVES REPORTS**
To receive representatives reports from:
- County Councillor
 - District Councillors
 - Hertfordshire Police
 - Other Representatives
 - Cllr Royle
 - Cllr R Buckmaster
 - Cllr A Furnace
- 21/113 TOWN CLERK REPORT**
To receive and note clerk's report for the month of November 2021.
- 21/114 TOWN PROJECT MANAGERS REPORT**
To receive a verbal update in Christmas Lights and Fayre.
- APPOINTMENTS AND APPRAISALS COMMITTEE**
- 21/115**
To appoint a Councillor to this committee following the resignation of Councillor E Buckmaster.
- 21/116 QUEENS CANOPY**
- 21/117 DEPOSIT & CONSULTATION DOCUMENTS**
To note receipt of any Documents for Noting and Consultation
- 21/118 FINANCIAL REPORT**
To note the current Financial Report
- 21/119 ACCOUNTS FOR PAYMENT**
To note and approve accounts for payment.
- 21/120 ITEMS FOR FUTURE AGENDAS**
To note any items for future agendas.

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.

SAWBRIDGEWORTH TOWN COUNCIL

MEETING OF THE TOWN COUNCIL Minutes

of the Annual Meeting of Sawbridgeworth Town Council held at 19.30 in the Council Chamber, Sayesbury Manor, Bell Street on **Monday 25th October 2021**.

Those present

Cllr Angela Alder	Cllr Annelise Furnace
Cllr Eric Buckmaster	Cllr Greg Rattey
Cllr Ruth Buckmaster	Cllr David Royle
Cllr John Burmicz	Cllr Nathan Parsad
Cllr Craig Chester	Cllr Dinesh Patel

In attendance:

Christopher Hunt Town Clerk	Chris Carter Bishop's Stortford Independent
Joanne Sargent Town Project Manager	1 member of the public

The Town Mayor called a minute's silence to pay respects the murdered MP David Amess and read a poem for thought of the day

21/75 APOLOGIES FOR ABSENCE

The Clerk explained that all apologies for absence are to be reported to him and reasons will be kept in confidence if requested. The apology will then be accepted through a members vote, if not accepted it will be recorded as an absence.

To receive and approve any apologies for absence

Cllr D Royle – Apology received and accepted
Cllr D Patel – Apology received and accepted
Cllr P Gray – Absent
Cllr P Coysten – Absent

21/76 DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of Pecuniary Interests.

21/77 PUBLIC FORUM

There were no public questions received for this meeting

21/78 MINUTES

Resolved: To approve as a correct record the minutes of the Council Meeting held on 27th September 2021 (M04)
[prop Cllr A Alder; sec'd Cllr A Furnace]

Matters arising from these Minutes and not dealt with elsewhere on this Agenda.

One error was raised by Cllr R Buckmaster, in her update R Buckmaster had been recorded regarding the Green Canopy funding and that it should read E Buckmaster.
Clerk noted and error to be corrected.

21/79 PLANNING COMMITTEE

Received and noted: the minutes of the planning committee held on 27th September 2021 (P06)

Received and noted: the draft minutes of the planning committee held on 11th October 2021 (P07)

21/80 AMENITIES COMMITTEE

Received and noted: the draft minutes of the Amenities Committee held on 11th October 2021 (A02)

21/80 COUNCILLOR SAFETY REPORT

The Clerk raised Councillor safety as a point for debate after the subsequent murder of MP David Amess. He offered support to any concerns due to his policing experience and as a qualified security specialist.

Cllr E Buckmaster explained on District and County Councillors have a shared safety protocol which may be of use to share as a precaution for councillors.

Cllr Furnace welcomed the outreach made by the Clerk and Police and any online concerns should also be raised.

Cllr Alder raised her thanks to the Police, PCSO Steven Blanks for contacting Councillors after the murder and ensuring everyone was safe and reassured.

J Sargent raised that home addresses for Councillors are online, but the Town Council offices can be referred to if this is preferred.

21/83 MAYOR'S CORRESPONDENCE/COMMUNICATIONS

- Continuing research into racism locally and would like this placed on items for future agendas.
- Supporting businesses in the town. Concerns have been raised re Crumps Farm as they have been affected due to the developments in West Road. Enquiries will be made to seek compensation from the developers by the Mayor.
- Another Sawbridgeworth business meeting is being organised due to the success of the last event.
- Request to record that Adam Mackay of Mackays Property is an asset to the town and is very public spirited.
- Ware Town Mayors Civic Service attended.

REPRESENTATIVES REPORTS**Received and noted:** Representatives reports from:

- County Councillor E Buckmaster added:
 - Updates on Cultural strategy from around the district including Sawbridgeworth to understand the gaps in access to arts and culture.
 - Opened Grange Paddocks Sports Centre with Colin Jackson and two other Olympic athletes.
 - COP 26 has linked local events including an eco fayre at County Hall with various business displaying sustainable and energy saving items.
 - Online web map of eco events and this will continue in to the new year.
 - The repair work has started on the railings outside the New Mexico London Road.
 - Sheering Mill Lane no entry is moving to statutory consultation
 - Fairway double yellow lines are progressing and designers are being briefed for Bullfields yellow lines to then go out to consultation.
 - Wychford Drive resurfacing has been delayed but should go ahead in March.
 - The 20mph designs for the South East quadrant in Sawbridgeworth should be ready in three to four weeks and the project progressed.
 - Bullfields and West Road areas are also to be explored for 20mph restrictions
 - Road closures on West Road are to remain on until the end of November but all contractors are working in a coordinated way to reduce the time the road is closed.

Questions

Cllr Furnace, regarding the Covid recovery funding, what would this mean in practice for Sawbridgeworth and can local groups apply.

Cllr E Buckmaster explained many were County wide funding streams but will check for local applications

- District Councillor Alder added:
 - Apologised for no report as she has had car issues restricting her attendance at meetings.
- District Councillor R Buckmaster added:
 - Attended the Grange Paddock tour.
 - Cultural strategy meeting attended with Cllr Royle which may offer ideas.

Questions

Cllr Furnace, regarding the Champions project relaunch is it the same as the local project.

Cllr R Buckmaster stated it was similar but district wide, also has taken over as champion for young people and will be looking at other towns and villages especially those without youth clubs to see what they do for young people.

- District Councillor Burmicz added:
 - Wanted to raise his concerns at derisory comments on Facebook regarding the Mayors engagement in the community and offered his support for his excellent work locally and during lockdown.
 - Would like to support Bob Reed with field work

- Also raised his concerns for Crumps Farm.
- Herts Police
 - PC Marshall:
 - The new Chief Inspector Dave Cook has started this week
 - No increase in volume crime, one night had seen an issue of shed and vehicle crime and a suspect has been remanded in custody due to the local Ring doorbell footage.
 - Budgens Robbery, suspect still outstanding but work continues
 - Community Voice event is being held 28th October at Vantorts Park 12:00 – 14:00
 - Coffee with a Cop will return to the Library to increase engagement.
 - Priority setting will take place in the first week in December
 - Concerns locally are road safety and speeding and is completing speed enforcement.
 - The Adolescent Intervention Team (AIM) team has started, a referral system for young people who may need extra support.
 - A community Protection Warning has been issued to prevent a male begging and causing local issues.
 - Officers are on duty on specific Halloween duty to prevent ASB.
- Other Representatives –
 - Councillor R Buckmaster:
 - Update on SYPRC last meeting cancelled due to illness but rearranged for 26th October 2021. Trees are being delivered next month and asking Bob Reed for advice where to plant them and getting YC involved as part of the Queens green canopy. Wi-Fi should be fitted this week and once complete exploring the fitting of CCTV.
 - Apple day went well with over 700 bottles filled.
 - Councillor Furnace:
 - The 6th November 2021 the COP26 climate change film will be shown in Bullfields free of charge.
 - Bob Reed is completing an informal meeting of the Citizen Science Group on 30th October 2021 looking at lichens in the orchard and Pishiobury Park.

21/85 TOWN CLERKS REPORT

- CCTV is looking at being expanded and the Bell Street Camera on Church House to be fitted over the next few weeks to address concerns of ASB
- CAB are supplying the town council with a laptop and phone for referral to be made
- Essex Parish Councils have been contacted regarding development
- CommComm, Wrenbridge have asked to meet Councillors as part of local consultation. It was agreed CommComm were to be invited to address the Planning Committee meeting on the 15th November 2021.
- Town Green, awaiting a response from East Herts District Council
- EV chargers, awaiting a response from East Herts District Council

21/86 TOWN PROJECT MANAGERS REPORT

- Remembrance Sunday plans are progressing

Questions

Cllr Parsad enquired how the Christmas Fayre was progressing
Joanne Sargent stated lots of interest with local businesses wanting to get involved and pitch prices being reviewed.

Plans are progressing well with different points for events to take place to prevent large groups forming at one location.

Cllr Alder praised Joanne on the work to get the event back up and running after the lockdown.

Cllr R Buckmaster asked why the Lights of Love event had been arranged for a Friday rather than a Saturday.

Joanne Sargent explained this was the choice of the event organisers.

The Mayor raised the excellent response from businesses who wanted involvement in the Christmas event from Station Road and The Maltings.

21/87 DEPOSIT & CONSULTATION DOCUMENTS

Noted: The Deposit and consultation document

21/88 FINANCIAL REPORT

Noted: The current Financial Report

21/89 ACCOUNTS FOR PAYMENT

Noted and Approved: Accounts for payment

21/90 ITEMS FOR FUTURE AGENDAS

Mayor Rattey - Racism research

Cllr Parsad – Wrenbridge to be added

The Mayor concluded the meeting by congratulating Cllr Parsad on his recent marriage

Meeting ended at 20.26 hrs

Poem read by Mayor Greg Rattey

There was no time to say goodbye.
But this I ask - please do not cry.
Remember me as you think best.
Remember the happy times, but forget the rest.

Look for me and I'll be there,
And you will find me everywhere:
In the gentle touch of the breeze
That cools the skin or swirls the leaves.

In the scent and color of flowers
That gave me such happy hours.
On sunny days, under sunny skies of blue,
Just think of me, I'll be with you.

In winter when there's cloud or mist,
The rain will give to you my kiss.
As wood smoke lingers in the air,
Look for me and I'll be there.

Where seagulls cry above the sea
And surf rolls in so endlessly.
Among towering trees that soar above,
In all these things that I once loved.

Look for me and I'll be there.
You'll feel my presence EVERYWHERE!

*Councillor Greg Rattey SRH.
LGBT+ and Human Rights Campaigner.*

SAWBRIDGEWORTH TOWN COUNCIL

PLANNING COMMITTEE

Minutes

of the meeting of the Planning Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 25 October 2021** at 8.30pm.

Those present

Cllr Angela Alder
Cllr Nathan Parsad

Cllr Craig Chester

In attendance:
C Hunt – Town Clerk
J Sargent – Town Projects Manager
L Dale – Planning Officer

1 Member of Public

P 21/65 APOLOGIES FOR ABSENCE

To receive and approve any apologies for absence. Apologies received and approved from Cllrs Patel & Royle. Cllr Gray was absent.

P 21/66 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Planning Committee. There were none.

P 21/67 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members. There were none.

P 21/68 MINUTES

Resolved: To approve as a correct record the minutes of the Meeting held on:

- 11 October 2021 (P07) [*prop Cllr Chester; secd Cllr Alder*]

To attend to any matters arising from these Minutes and not dealt with elsewhere on the Agenda.

P 21/69 NEIGHBOURING DEVELOPMENTS

To report & receive updates on proposed neighbouring developments. Response from Comm Comm UK discussed at Full Council meeting.

P 21/70 PLANNING APPLICATIONS RECEIVED FROM EHDC

To consider Planning Applications received from EHDC since the last meeting of the Planning Committee.

3/21/2211/LBC The Elms, 4 Bell Street, CM21 9AN

Works required to repair and stabilise the building, including the structural repair/partial reconstruction of the South Gable and the repair/supplementation of existing timbers throughout the building (where decayed or where previous inadequate structural alterations have been undertaken) and installation of non load bearing partitions

STC Comment: LBC – Support this application [*prop Cllr Parsad; secd Cllr Chester*]

3/21/2407/HH 6 Chalks Avenue, CM21 0BX

Demolition of existing garage and erection of single storey front extension. Levelling of land to provide new drive and front steps

STC Comment: No objection [*prop Cllr Chester; secd Cllr Parsad*]

3/21/2485/LBC Green Man House, 123 Sheering Mill Lane, CM21 9ND

Installation of internal secondary glazing to 3 ground floor window and 5 first floor windows

STC Comment: LBC – Support this application [*prop Cllr Parsad; secd Cllr Chester*]

3/21/2506/HH 82 White Post Field, CM21 0BY

Demolition of conservatory, two storey rear extension, first floor side extension, enlargement of existing porch, alterations to fenestration

STC Comment: No objection [*prop Cllr Alder; secd Cllr Chester*]

3/21/2589/HH 6 Hampton Gardens, CM21 0AN

First floor extension above the garage

STC Comment: No objection – neighbours comments on previous application noted [*prop Cllr Parsad; secd Cllr Chester*]

P 21/71 LATE PLANNING APPLICATIONS

To deal with Planning Applications received from EHDC following the Publication of this Agenda and received before 22 October 2021.

3/21/2609/HH Wisemans Cottage, 56 High Wych Road, CM21 0HF

New roof, insertion of internal mezzanine floor. Roof light to side, new ground floor window and door openings and infill of existing openings

STC Comment: No objection [*prop Cllr Chester; secd Cllr Alder*]

3/21/2576/LBC 25 Bell Street, CM21 9AR

Redecorate the façade of the building

STC Comment: No objection [*prop Cllr Parsad; secd Cllr Chester*]

3/21/2587/COMPEN 37 Bell Street, CM21 9AR

Change of use from class E to class C3 (Residential) for 2 one bed apartments, with partial retention of existing ground floor commercial space

STC Comment: Support first floor change of use to residential. Objection to change of use from office/retail to residential at ground floor level. Urge retention of commercial use. [*prop Cllr Parsad; secd Cllr Chester*]

3/21/2627/HH 10 Falconers Park, CM21 0AU

Single storey rear extension and insertion of window to side elevation

STC Comment: No objection [*prop Cllr Chester; secd Cllr Parsad*]

P 21/72

PLANNING DECISIONS MADE BY EHDC

To receive Planning Decisions from EHDC.

3/21/0923/HH Spring Cottage, 22a Spellbrook Lane West, CM23 4AY

Single storey rear extension with roof lantern

STC Comment: No objection

EHDC Decision: Granted

3/21/0926/OUT Land Adjacent to Weeping Ash, 4 High Wych Road

Outline permission for single detached dwelling with detached double garage – all matters reserved except for access, landscaping and layout

STC Comment: No objection

EHDC Decision: Granted

3/21/1342/HH 11 Rushfield, CM21 9NF

First floor rear extension incorporating Juliet balcony, part garage conversion with new pitched roof to garage and porch, insertion of windows to flank elevations and rooflight to side

STC Comment: No objection

EHDC Decision: Granted

3/21/1448/HH 6 Elmwood, CM21 9NL

Single storey front and rear extensions

STC Comment: No objection however we support the neighbour's request for extended time to respond.

EHDC Decision: Granted

3/21/2121/HH Wyndene, Redricks Lane, CM21 0RL

Demolition of conservatory. Erection of a two storey rear extension and insertion of window to flank elevation

STC Comment: No objection

EHDC Decision: Granted

3/21/2127/HH 3 Naseby Lodge, Cambridge Road, CM21 9BS

Single storey rear extension

STC Comment: No objection

EHDC Decision: Granted

3/21/2195/TEL Land at Harlow Road, Bonks Hill

Proposed 5G telecoms installation: H3G Phase 8 20m high street pole c/w wrap-around cabinet and 3 further additional equipment cabinets

STC Comment: No objection

EHDC Decision: Prior approval is required and refused. "The proposed telecommunications mast and ancillary equipment cabinets by reason of their siting, layout and design would appear unduly prominent and conspicuous within the street scene and would result in a clutter of telecommunications equipment to the detriment of the visual amenities and character of the surrounding area and the setting of the adjacent registered park and gardens (Pishiobury Park). The proposal would thereby be contrary to Policies ED3, HA8 and DES4 of the East Herts District Plan 2018 and Section 10 of the National Planning Policy Framework 2021" & "The siting and location of the proposed monopole, equipment cabinets and ancillary development would result in interference to the safe and free flow of traffic on the adjacent highway and the installation, servicing and maintenance of the proposed equipment would interfere with the free and safe flow of pedestrians on the footway. The proposal would therefore result in harm to highway safety, contrary to Policy TRA2 of the East Herts District Plan 2018" & "Insufficient information has been submitted in order to demonstrate that the proposed development would meet the International Commission on Non-Ionizing Radiation Protection guidelines for public exposure and operations. In the absence of the above mentioned information, the proposal would be contrary to Policies ED3 of the East Herts District Plan 2018 and Section 10 of the National Planning Policy Framework 2021"

P 21/73 PLANNING APPEALS

To receive notification from EHDC of Planning Appeals. Noted

30-34 London Road, Sawbridgeworth, Herts, CM21 9JS
LPA Appeal Reference: 21/00052/REFUSE

Meeting Closed at 8.50pm

SAWBRIDGEWORTH TOWN COUNCIL

PLANNING COMMITTEE

Minutes

of the meeting of the Planning Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 15 November 2021** at 7.30pm.

Those present

Cllr Angela Alder
Cllr Nathan Parsad

Cllr Craig Chester
Cllr David Royle

(Ex officio Cllr Greg Ratley)

In attendance:

C Hunt – Town Clerk
J Sargent – Town Projects Manager
L Dale – Planning Officer

1 Member of Public

P 21/74 APOLOGIES FOR ABSENCE

To receive and approve any apologies for absence. Apologies received and approved from Cllr Patel – unwell. Cllr Gray was absent.

P 21/75 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Planning Committee. Cllr Annelise Furnace was invited to join the meeting.

P 21/76 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members. There were none.

P 21/77 MINUTES

Resolved: To approve as a correct record the minutes of the Meeting held on:

- 25 October 2021 (P08) *[prop Cllr Chester; sec'd Cllr Parsad]*

To attend to any matters arising from these Minutes and not dealt with elsewhere on the Agenda.

P 21/78 WRENBRIDGE

Representatives from Wrenbridge and CMP Architects to give short presentation regarding proposed St James' Park Employment Park, Bishop's Stortford. Presentation given to show proposed amendments including split of one large unit to seven smaller units over two buildings. Offices to face outwards for a more aesthetically pleasing view from surrounding roads. Lower traffic movement expected due to type of businesses attracted to such units. Units not desirable to larger distribution companies due to layout. Wrenbridge confirmed they will advise us when proposed plans have been submitted.

P 21/79 NEIGHBOURING DEVELOPMENTS

To report & receive updates on proposed neighbouring developments.
There were none.

P 21/80 PLANNING APPLICATIONS RECEIVED FROM EHDC

To consider Planning Applications received from EHDC since the last meeting of the Planning Committee.

3/19/1046/FUL Land Adj to Fifth Ave Existing Eastwick Crossing Hertfordshire/Harlow

Alterations to the existing Fifth Avenue road/rail bridge, and creation of new bridges to support the widening highway to west of the existing structure to create the Central Stort Crossing, including embankment works, pedestrian and cycle facilities, a pedestrian and cycle bridge over Eastwick Road, lighting and landscaping works and other associated works

STC Comment: Committee supports comments made by neighbouring parishes [*prop Cllr Parsad; secd Cllr Royle*]

3/21/2506/HH 82 White Post Field, CM21

Demolition of conservatory. Erection of a two storey rear extension, first floor side extension, enlargement of existing porch, alterations to fenestration

STC Comment: Neighbours concerns noted – Urge that a daylight/sunlight assessment be carried out [*prop Cllr Royle; secd Cllr Rattey*]

3/21/2667/HH 15 Hoestock Road, CM21 0DZ

Single storey front extension

STC Comment: No objection [*prop Cllr Chester; secd Cllr Rattey*]

3/21/2720/FUL Land between 136 & 130 Sheering Mill Lane, CM21 9ND

Proposed new dwelling and associated landscaping

STC Comment: No objection [*prop Cllr Parsad; secd Cllr Chester*]

3/21/2721/HH &

3/21/2722/LBC

Green Man House, 123 Sheering Mill Lane, CM21 9ND

Construction of single storey rear extension and replacement of ground floor rear window with glazed doors. Removal of internal partition wall and alteration of ground floor pantry to form enlarged utility room. Fix shut an external door opening and infill with studwork to rear. Alteration of first floor bedroom and bathrooms to remove partition wall, infill existing door opening and install new internal partition. Demolition of existing garage. Proposed new entrance gates

STC Comment: No objection & No comment [*prop Cllr Parsad; secd Cllr Royle*]

3/21/2723/HH 2 Redricks Lane, CM21 0RL

Loft conversion with rear dormer and two roof lights to front

STC Comment: No objection [*prop Cllr Parsad; secd Cllr Chester*]

3/21/2731/LBC & 64 Station Road, CM21 9AZ
3/21/2737/HH

Demolition of single storey rear projection. Construction of two storey rear extension.
Exterior render removed and replaced with traditional lime render. Internal alterations to
install new first floor partition wall and create new first floor doorway

STC Comment: No comment & No objection [*prop Cllr Royle; secd Cllr Rattey*]

P 21/81 LATE PLANNING APPLICATIONS

To deal with Planning Applications received from EHDC following the Publication of this Agenda and received before 12 November 2021. There were none

P 21/82 PLANNING DECISIONS MADE BY EHDC

To receive Planning Decisions from EHDC.

3/21/1016/FUL 11 Cambridge Road, CM21 9JP

Demolition of the existing property and construction of a replacement dwelling.

STC Comment: No comment

EHDC Decision: Granted

3/21/1291/HH 77 The Crest, CM21 0ES

Two storey side and rear extension, replacement of garage, erection of canopy to front, replacement of cladding with painted render, existing driveway to be enlarged and enlargement of dropped kerb

STC Comment: Objection. Overdevelopment of site

EHDC Decision: Refused. "The proposed development, by reason of its size, scale, siting and design fails to demonstrate a sufficient degree of subservience to the host dwelling and would be harmful to the character and appearance of the dwelling. Accordingly it would appear out of keeping and unduly prominent from public vantage point; failing to respect or promote local distinctiveness. The proposal is thereby contrary to Policies DES4 and HOU11 of the East Herts District Plan 2018" & "The proposed two storey side and rear extension, by reason of its size and siting in relation to the adjacent property (no.77 The Crest), would have an overbearing and overshadowing effect on the general amenity of the occupiers of that property, to the detriment of the residents thereof, and would thereby be contrary to Policy DES4 of the East Herts District Plan 2018."

3/21/1178/FUL Land At Railway Meadow, London Road, Spellbrook

Erection of 7 dwellings, associated vehicular access, landscaping and infrastructure

STC Comment: No objection

EHDC Decision: Refused. "The proposed development falls outside the identified built up area of Spellbrook and in the absence of any neighbourhood plan identifying the site as a development site the development is contrary to the sustainable development strategy for the District and policies DPS2 and VILL2 of the adopted East Herts District Plan 2018".

3/21/1339/HH

Highbank, London Road, Spellbrook, CM23 4AX

Demolition of side extension. Single storey rear extension; raising of roof to create first floor extension with roof lights to front, dormer window to side and dormer window with Juliet balconies to rear; and alterations to fenestration.

STC Comment: No objection

EHDC Decision: Refused. "The proposed development by reason of its size and scale together with previous extensions would cumulatively result in a disproportionate addition to the original building and would amount to inappropriate development in the Green Belt. The proposal would also result in further harm by loss of openness. Very special circumstances have not been identified that would clearly outweigh the harm by reason of inappropriateness, and other harm. The proposal would therefore be contrary to Policy GBR1 of the East Herts District Plan 2018 and the National Planning Policy Framework. 2& "The proposed roof enlargement and dormer, by reason of its size, scale, siting and design would add excessive bulk and massing to the roof of the property and would be harmful to the character and appearance of the dwelling . The proposal is thereby contrary to Policies DES4 and HOU11 of the East Herts District Plan 2018.

3/21/1397/FUL

39 London Road, CM21 9EH

Single storey side extension, new shop window glass façade and entrance door

STC Comment: No objection

EHDC Decision: Granted

3/21/2202/HH

4 Walnut Tree Avenue, CM21 9JR

First floor front extension over existing garage including 2 side dormer windows and a Juliet balcony

STC Comment: No objection

EHDC Decision: Granted

P 21/83

PLANNING APPEALS

To receive notification from EHDC of Planning Appeals. There were none.

Meeting Closed at 8.13pm

County report for Nov 2021

Construction work has officially started at the new site for The Bishop's Stortford High School in Whittington Way, ahead of the school's move from its current London Road site in Spring 2023. Representatives from the school, Hertfordshire County Council, and local councillors gathered at the site to celebrate the start of construction works, which are being carried out by the county council's contractor, ISG.

The move will see the secondary school relocate to a new, expanded site where it can offer additional places in a modern environment, with further potential to expand in the future to support the proposed scale of new housing growth within the area.

The development of the new school is being funded by the sale of its current site for housing, as well as a £11.2m grant from the Department for Education (DfE) and funding from Hertfordshire County Council.

The new school buildings are expected to open in Spring 2023.

Review of the Library Service Cabinet agreed to:

- i) cease the transfer of Hertfordshire Library Service to Libraries for Life and for the Library Service to remain in-house with Hertfordshire County Council at this time; and
- ii) commence the development of new Library Service Strategy in 2022/23, to ensure the Service is best placed to thrive and support Hertfordshire residents and communities over the next ten years.

The county council will start developing a new 10 year Library Service Strategy next year. This will build on the current Inspiring Library Strategy 2014-2024, that went on to see over £6m of capital invested in buildings and an estimated £500,000 in technology projects across the county.

Libraries and Lateral Flow test collection. Nine libraries across Hertfordshire have offered assistance to Hertfordshire's Public Health team, by becoming collection points for Lateral Flow Tests (LFT) in their local communities. The libraries which will act as collection points are Baldock, Bishop's Stortford, Hatfield, Hemel Hempstead, Hoddesdon, Oxhey, Rickmansworth, Stevenage, and Watford. They will help ensure as many residents as possible have access to these home test kits, and can stay safe and well this winter.

Electric and zero emission equipment to carry out resurfacing and repairs.

In its ongoing mission to create a cleaner, greener and healthier environment, the county council is trialling all-electric sites, with both plant vehicles and worker facilities powered by electricity. The first local authority in southern England to trial such projects, the footpath reconstruction sites in Letchworth and Stevenage will use electric and zero emission equipment to carry out resurfacing and repairs.

In collaboration with infrastructure partner Ringway, the county council is using an electric mini-excavator, a breaker and a disc cutter, together with a zero-emission staff welfare unit, on sites in Stevenage (The Willows) and Letchworth (Rookes Close).

The sites will help create a healthier environment for both residents and staff, with significant reductions in carbon emissions, improvements in air quality and lower levels of noise pollution.

The trial will enable the county council to establish the cost and practicality of using electric equipment and is part of its overall commitment to the Sustainable Hertfordshire Strategy and Action Plan, specifically to be net zero in its operations by 2030 and a net zero county by 2050. It is part of a wider measurement by the council of the amount of carbon in the products and services that are bought and the development of a strategy to reduce these emissions. The trial will also look at whether electric equipment and vehicles perform just as well as their fuel-powered counterparts, and benefit from being quieter and less polluting for the workforce who work from a spacious, energy-efficient staff welfare unit, including a rest room, toilets and dry room.

Countryside Rights of Way. CROW does a lot of work county wide working with partner authorities to enhance valuable green spaces and Rights of Way, encouraging volunteers, promoting Health Walks, planting wildflower areas, and working with 'Friends' Groups. I recently visited a working party in Pishiobury Park in Sawbridgeworth to see some coppicing work to allow some light into a wooded area to encourage wildflower growth. From the coppiced wood they created natural cages which would encourage wildlife to chew on them rather than the living trees.



The process for applying to primary, junior and middle schools in Hertfordshire opened on Monday 1 November. The easiest way to apply for a school place for September 2022 is to visit www.hertfordshire.gov.uk/admissions and complete the online application form. Last year, 99 per cent of parents applied this way and found the system quick, easy and secure. Online applications can be amended at any time before the closing date and you can access your school offer before allocation letters are received and accept your school allocation online. The closing date for Under 11s applications is Saturday 15 January 2022 and it is vital that parents make their applications on time.

All the information you need about the Under 11s process is available at www.hertfordshire.gov.uk/admissions

Hertfordshire County Council Services for Young People is undertaking its second annual countywide survey in November and December to find out what young people think about some of the services available to them and the issues that affect them. The survey is for all young people aged 11-17 living or attending school / college in the county. An easy-to-read version for

young people with learning difficulties and disabilities is available for those aged up to 25. The survey aims to capture the voices of young people across Hertfordshire, using their views to help ensure that we and our partners deliver valuable, inclusive, and relevant services and activities for them.

The survey will be circulated to all secondary schools, education support centres and colleges and will be promoted across social media platforms.

The survey opens on the 1 November and closes on 17 December.

If you know a young person aged 11-17, or up to 25 if they have a special educational need, please encourage them to complete the survey through their school or youth group, by accessing the link through Services for Young People social media platforms, or by emailing sfyp@hertfordshire.gov.uk

Hertfordshire County Council's school counselling and mentoring programme, Safe Space, celebrates its 20-year anniversary this month. Counselling in schools was first introduced by the county council to provide high quality mental health support services to young people in 23 secondary schools in the county. The service grew and currently provides support in 250 primary and secondary schools.

Pupil counselling and mentoring services originally started as two separate pilot schemes in 2001 but merged into Safe Space in 2012. The mentoring side of the programme has steadily grown too and now there are 80 volunteer mentors who provide support across the whole of the county for young people aged 11-19 (25 if they have a learning disability or are a care-leaver).

UK Community Renewal Fund,

All five Hertfordshire bids for Community Renewal Fund successful

Hertfordshire County Council and Hertfordshire Local Enterprise Partnership have issued this joint statement.

This £3.26m funding will deliver a raft of measures to support people and communities most in need by piloting programmes and new approaches to drive innovation and productivity, champion local business and create employment opportunities within our key sectors.

Hertfordshire's successful bids are:

Building Back Better: Inclusive business support delivery for SME business support £612,993

Community Wealth Building Together £715,673

Driving creative innovation and culture-led regeneration through the film industry £844,795

Hertfordshire Opportunity Generator £524,233

STEM City £565,175

Hertfordshire County Council has set out an ambitious vision to improve bus services across the county. In response to the National Bus strategy, the county council has published its own Bus Service Improvement Plan.

The plan outlines the county council's vision and what needs to happen to achieve this and forms a key element of the authority's bid for a huge £84 million of additional funding.

A county-wide review and passenger survey conducted over the summer of 2021 identified a number of key areas for improvement, such as greater bus frequencies, simpler fares and ticketing, more real time information, and transport that gets you to places you need to go.

Further work will be conducted over the coming months to develop ideas in key areas, such as rail/bus integration, decarbonising the bus fleet and improving accessibility across the bus network.

The council has fully embraced the national bus agenda being the first local authority to introduce an Enhanced Partnership in 2020 and ensuring greater collaboration with local bus operators. In September 2021 it introduced HertsLynx, a demand responsive service in North and East Hertfordshire, following a successful bid to the Rural Mobility Fund that secured over £1 million in funding. Overnight, HertsLynx gave access to high quality public transport for residents in some villages who may not have had a regular bus service for several years.

Hertfordshire Young People's Awards 2021

More than 70 young people from across Hertfordshire were recognised for their outstanding achievements at the Hertfordshire County Council Services for Young People Awards, which took place in events across the county during National Youth Work Week (1 – 7 November).

This year, National Youth Work Week is celebrating the Champions of Youth Work – both the fantastic Youth Workers and the young people who inspire Youth Workers to do great work. Young people who received awards were nominated by their Youth Workers and Personal Adviser for demonstrating determination, resilience, compassion, confidence and motivation. Many have shown real persistence in working on their skills and knowledge in order to overcome their own personal barriers.

New Grange Paddocks now open

On 23rd October we formally attended the opening of the new Grange Paddocks Leisure Centre in Bishops Stortford along with Olympic Medalist and presenter Colin Jackson. The centre includes 25mtr pool, 20mtr training pool and confidence pool along with fitness suites and studios, spacious changing areas, and separate changing for outdoor sports, plus café. Next stages this month will be the demolition of the old centre. A planning application will be presented for a 3G pitch to go on the site. The upgrade of Hartham Leisure Centre in Hertford is ongoing.

Sustainable Hertfordshire Central Fund

The purpose of the Sustainable Hertfordshire fund is to provide support to the delivery of the Action Plan and the nine central ambitions of the Strategy. The central fund was confirmed as £10 million over a four-year period from April 2021 to deliver capital programmes. An additional £2 million was allocated for revenue expenditure to support in the delivery of the Sustainable Hertfordshire Strategy. Available from April 2021, this fund will be available for a two-year period or until it has been fully spent.

The project bids that have been approved are:

- 1) Net Zero Carbon Schools – MACE Consultancy - Commissioning of the consultancy to support the delivery of a feasibility study, establishing the strategic approach and implementation programme to deliver carbon neutral primary schools by 2030.

2)HCC Property Waste Audit - Conduct an audit on the provision of waste management services at approximately 200 County Council properties. The results of the audit will provide the opportunity to improve the environmental sustainability of the current waste operations.

3) Queen's Green Canopy Funding to help Hertfordshire County Council lead, enable and inspire tree planting for the national Queens Green Canopy Project. This funding will deliver planting on HCC office sites, highways land and schools. Funding is also being allocated to deliver planting on other land – via District/Borough Councils, Town and Parish Councils, nonHCC schools and community groups.

4) Air Quality Monitoring Software - Funding to procure mapping software services to help map, monitor and therefore predict the air quality across the county. This data will help target and inform specific campaigns.

5) Waste Disposal Authority Carbon Baseline - Commissioning of a consultancy service to develop the Carbon Baseline for the WDA and present options and opportunities for reducing the carbon emissions from this service.

6) Countywide Biodiversity Baseline Commissioning of a consultancy service to develop the baseline of the countywide biodiversity level and provide insights into how to increase this. This project is being delivered via the Hertfordshire Climate Change and Sustainability Partnership.

7) Highways Hedgerow Replacement - Funding to increase planting on Highways land and deliver hedgerow replacement over a three year period.

8) Hertfordshire Sustainable Periods - Co-Funded project with WasteAware, Herts Waste Partnership and Public Health to provide 180 Sustainable Period Ambassadors with training and sample packs for re-usable period products in schools across Hertfordshire.

9) Rural Estates Strategic Review - Funding to deliver the full review of the Rural Estates Improvement Plan aimed at identifying locations which can help with the successful delivery of the nine strategic ambitions.

10) COP26 - Funding to deliver a series of events across Hertfordshire to link in with the UN Climate Conference (COP26) event happening in Glasgow. Events will include an Eco Fair in November, a Youth COP in January 2022 and further engagement in Spring 2022.

11) Expansion of the Schools Energy project Funding to deliver low-cost, energy saving measures and LED lighting upgrades to all schools across Hertfordshire over the next two years.

12) Sustainable Hertfordshire Crowdfund Platform

Funding to run a pilot project via the existing Crowdfund platform. This funding will be available to external groups and is aimed at getting local communities engaged in the successful delivery of the 'enable and inspire' strategic ambitions. Projects will be assessed as suitable by HCC staff and initial funds will need to be raised by the external group before HCC commits any financial support.

13) Climate Change Risk Assessment -

Funding to support the commissioning of consultancy services to provide an updated climate change risk assessment for the organisation.

14) HCC Carbon Baseline Review and Reduction Trajectory, HCC Carbon Budget Setting and Countywide Carbon Emissions reduction strategy - Funding to support the ongoing consultancy service to provide a detailed trajectory for HCC to identify carbon reduction measures and set a carbon budget. Expansion of the HCC work to include countywide emissions, engagement with HCCSP, businesses and residents and to identify reduction measures – including comms campaigns.

Public Sector Decarbonisation Scheme Works Programme update

Hertfordshire County Council is progressing the Department for Business, Energy and Industrial Strategy (BEIS), (via Salix) funded works to decarbonise the schools and non-schools' estate. The £23.5 million in successful grant funding will be used to deliver works such as the installation of air source heat pumps and solar panels across 149 selected sites. As of the 21st of October, we have completed the following works programmes:

- 48 sites with installed solar panels
- 8 sites with cavity wall insulation
- 3 sites with full double glazing

All other works programmes are currently on track to be completed by the end of March 2022. This will deliver significant energy savings across the proposed sites, contributing to County Council's ambition of establishing a net zero carbon organisation by 2030.

Report to Council – 29th November 2021

9th November - Audit and Governance

The meeting started with a training session on Treasury Management given by the Independent Adviser Link Asset Services. This was a very helpful session and gave members a comprehensive insight into the Treasury Management arrangements.

Once again due to workload related pressures on the External Auditor the external audit report would be deferred until early in the New Year. This is the third time this has happened but the range of companies providing this service nationwide is small and therefore the Council has a limited number of audit firms to choose from if changing from the current provider. However, it was noted that Council needs to appoint an external auditor by 31st December 2022 for the five year period beginning in April 2023. Following discussion it was agreed to recommend to Council that it should opt into the sector led body for audit appointments provided by the Public Sector Audit Appointments Limited.

The Committee reviewed the Q2 Strategic Risk Register when only a minor number of amendments had been made.

Members reviewed the Council's Infrastructure Funding Statement 2020-21 and received an update on the collection and allocation of Section 106 monies and also the work of the Infrastructure Contributions and spend Manager.

In connection with the Council's Data Protection arrangements covering the role of the Standards Committee the Committee agreed that an additional "Independent Person" should be appointed.

In reviewing the Council's Anti-fraud and Corruption Strategy we agreed the following policies – Anti-Money Laundering Policy 2021; Confidential Reporting Procedure (Whistleblowing) Policy 2021 and Fraud Sanctions Policy 2021.

24th November – H.R Committee

I will give a verbal report as this meeting will take place after T.C. Agenda distribution.

Angela Alder
Member Sawbridgeworth Ward

East Herts District Councillor report for Town Council 29.11.21

27.10.21. OS Pre meeting

Joint briefing For EHDC and HDC members on transport issues.

2.11.21. OS meeting

We looked at the Private Sector Housing Assistance Policy.

The Council's first policy relating to financial assistance, the Private Sector Housing Assistance Policy was published in 2003 and there have been a series of amendments since. This policy document replaces the previous policy dated 2008. Grants provided under the previous policy will continue to be considered under that policy and the terms and conditions of the grants applicable at the time of grant approval.

As resources are limited within each financial year a degree of flexibility is required to meet changing needs. To tackle these problems the Council aims to use its funds as fairly and effectively as possible. To achieve this, the Council has made the decision to move from grants to loans for housing repairs so that the funds can still have the same positive impact on residents' lives but also be recovered and recycled in the future to benefit more residents.

Home improvement grants and loans are both classified as Revenue Expenditure Financed as Capital Under Statute (REFCUS) so they are included in the capital and are currently financed by a charge to the revenue account. The change to loans means that over time, when properties are sold, the council will receive back the loan plus interest which is classified as a capital receipt and can only be used to finance capital expenditure or repay debt. Over time the home improvement grant funding will become predominately revolving funds lowering the annual revenue cost to the council. As the loan and interest are secured as a charge on the property and only become due when the property is sold, there is no overhead in monitoring and chasing debt payments and there is no debt balance in the balance sheet. The vast majority of local authorities in England have changed over to loans in the last decade so the council is not out of step making this change and the recycling of funds in this way ensures that the council can continue to provide assistance to owner occupiers.

Several questions had been submitted at the Pre meeting which were then answered on the evening. The performance review and communications update were also discussed.

3.11.21 DMC cancelled. Briefing Gilston Crossing for DM members

11.11.21 DMC Briefing Gilston Crossing

16.11.21 DMC Gilston Crossing Application.

3/19/1046/FUL Planning Application for alterations to the existing Fifth Avenue Bridge.

3/19/1051/FUL Detailed planning application for the erection of a new road, pedestrian and cycle bridge.

3/19/1049/LBC Repair works to the bridge at Fiddlers Brook.

This meeting was postponed due to late representations that had legal implications.

I'm happy to take questions on the evening.

EHD Councillor Ruth Buckmaster

YOUNG PEOPLE AND SCHOOLS/FOOTPATHS AND OPEN SPACES CHAMPION'S REPORT FOR TOWN COUNCIL 29 NOVEMBER 2021

1 YOUNG PEOPLE AND SCHOOLS

- I have been in touch with schools about School Council briefing and Town School Council meetings over the next two terms and have proposed tentative town school council dates. I also hope to attend eco council meetings.
- I have a meeting with the Head of Leventhorpe in December to discuss closer links.
- The three primary heads who attended the Zoom meeting on 9 November to discuss a possible Sawbridgeworth edition of Claire Evans' *School Yellow Book* on wellbeing were all enthusiastic about the idea and we are exploring funding options.
- I made a presentation to Reedings Year 4 classes at their request and on behalf of the Town Twinning Association on our town twinning links. We have put them in touch with a school in Bry-sur-Marne.

2 FOOTPATHS, OPEN SPACES AND DOG FOULING

Tow path: Cllr Furnace will report separately on our recent site meetings and outcomes. Just to say that we have developed very positive connections with CRT thanks to Cllr Furnace's efforts.

Pishiobury Park: nothing specific to report. The Newton Drive disabled parking bay is being used more often but not necessarily by disabled badge holders. There is still parking on the grassed area.

Footpath repairs/recovery: I'm told by the HCC Project Officer for Capital Works/Countryside and Rights of Way that Historic England has put a temporary hold on resurfacing Footpath 26 until arrangements can be made with East Herts District Council to continue surfacing past the end of HCC's right of way and onto a section of the path owned by them. Historic England would like to minimise the amount of disruption to the site. HCC is working with EHDC to find a way, and funding, to do this. Footpaths 21, 22 and 23 are currently still pending but progress is imminent, I hope.

Town benches: We didn't discuss these at the pre-budget meeting, but can I re-repeat my suggestion that we take over responsibility and budget for (repairs/maintenance) for the two benches at the top of Bell Street and the two benches at the exit to the Bell Street car park (one is ours anyway). This is matter of civic pride.

Litter/dog fouling: I'm told that the litter and dog bin review is well underway now and will look at dual waste bins, a possible different manufacture/design of bin and the presentation of information (on the bin itself as well as through other communication channels). I am assuming that the promised consultation will take place before any changes are made to numbers of bins or their locations.

Litter: The next Tidy Up Sawbridgeworth/Sustainable Sawbridgeworth litter-pick is on 20 November from 1000 to 1200.

David Royle 181121

My Syprc and RHSO reports for Town Council 29.11.21

Syprc 26.10.21

Syprc were hoping to run a Cooking Club this term. Unfortunately the leader who had been employed to run it has had to withdraw due to increased employment duties. We are still looking for another leader to hopefully start in the new year.

To improve the facilities at the centre we are hoping to install a catering stove. To aid this we have to replace and redesign the kitchen units. We are applying for grants to contribute to this.

The Film Club hope to start on 4th December initially for 12+ year old. It had a practice run with the Sustainable Sawbridgeworth event. It worked very well the pictures and sound quality was excellent.

We had applied to The Woodland Trust for trees to be planted as part of the Queens Green Canopy. We received 5 trees of each variety, Rowan, Hazel and an unlabelled variety which we think is Crab Apple. Some of the committee members plus Bob Reid spent a Sunday afternoon planting them. WE thank Cllr Furnace for facilitating this.

Next meeting 23.11.21

Chair Ruth Buckmaster

RHSO 9.11.21

We discussed this year's Apple Day and felt the turnout was very good in spite of the weather. This has resulted in a total of 847 bottles of juice to sell. 227 are Laxtons and 620 Mixed.

We will be having a juice stall 11th December 9-1pm. Please come along and buy your juice for Christmas.

The Wassail will be held on 22nd January, planning is already underway for this event.

We have decided to look at a more sustainable way of protecting the trees. At the moment we are using plastic membrane but would like to phase these out. We are researching different methods to try and put in practice in the spring.

Chair Ruth Buckmaster

Green champion report for Full Council meeting 29 November 2021 (*as at 21 November 2021*)

Citizen Science Group – 13 November 2021

- Bob Reed held the first meeting of this group (postponed from 30/10 due to weather)
- Selecting young oak trees, the group studied lichens growing on branches in Rivers Orchard and Pishiobury, and were surprised and amazed at the range of colours, textures and growth forms
- Six different types of lichens were identified – all of which were found to be air-pollution tolerant indicating air quality in the area is not that good – including *Parmelia*, *Lecanora* and *Ramalina*
- A schedule of further meetings is being drawn up for 2022.

Towpath – 16 November 2021

- Cllr David Royle, TPM Joanne Sargent, Bob Reed and myself met with Canal & River Trust representatives responsible for towpath maintenance and ecology
- The Trust provided an update on works – the latest stretch to be repaired is just south of the Elmwood footpath, where the path had been damaged by deep undulations. The Trust is also looking into repairs to the river bank just south of footbridge 28
- The Trust and STC will explore an event to be held next year at Sheering Mill Lock, which incorporates a Citizen Science Group meeting together with Trust activities to promote the River Stort to Sawbridgeworth residents. It could showcase the ecology and wildlife in and along the river, the canal's recreational uses, and raise the profile of volunteering.



Sustainable Sawbridgeworth – screening of 'Tomorrow' – 6 November 2021

- This climate change film was shown at Bullfields Centre as part of a second COP26-related event
- Nearly 40 residents, including several town councillors, attended, and responses were collected on What inspired me in the film? What can Sawbridgeworth do? What can I do?
- Suggested themes included: community growing spaces, better cycling/walking provision, shop local, recycling/refills, community energy schemes, more citizen engagement
- The group is now planning a follow-up programme for 2022 based on this feedback.

Tidy Up Sawbridgeworth – 20 November 2021

- TUS held another tidy up session with residents collecting equipment from its Bell Street stall
- 13 groups of residents collected litter from a variety of locations including the London Road by Pishiobury Park, and the river and station area
- More details in Cllr Royle's report. Many thanks to Corinne Lewis for organising.

Tree planting – 21 November 2021

- 15 trees provided by the Woodland Trust were planted on the Bullfields field. See Cllr Ruth Buckmaster's report for further details.

Cllr Annelise Furnace

Sawbridgeworth Town Council

Memorandum from the Town Clerk

To: All Members
From: Christopher Hunt
Subject: Briefing for Full Council Meeting of the Town Council
Date: 23rd November 2021

Network meetings

I have met with East Herts District Council Leader Lynda Haysey on two occasions and MP Julie Marson.

I have raised the profile of the town, to ensure our current projects and aims are highlighted.

Both were very supportive of the Town Green Project and the Eco work and were keen to support us as we move forward.

Further meetings have been held with East Herts Black Parents Assembly which will be on the Mayors update.

Engagement

I have liaised with the local officers regarding renaming 'Coffee with a Cop' which will remain with the same title, but we are more than welcome to attend the meetings at any time.

The meeting Community Voice meeting on Tuesday 14th December 17:00-19:00 will take place at the Bell Street car park exit and the Chamber will be open for councillors to warm up and use the facilities if required.

Sawbobus

I have met with Bishops Stortford staff who manage the bus service, we have the option to change over to operate under a different licence that may improve funds. The transformation will allow users of the bus to use concessions and the fare reclaimed from EHDC. This will be further developed as we move towards the new financial year.

Community meeting

I have been speaking to Councillor Jonathon Kaye, Executive Member for Communities who would be keen to run a community meeting in the Chamber with different support groups involved to be available for consultation.

This may be diarised to allow new members of the community in West Road to attend as houses are inhabited.

Time: 14:59

Bank Reconciliation up to 31/10/2021 for Cashbook No 1 - Current Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
25/09/2021	2246	69.06			69.06	<input type="checkbox"/>	Petty Cash
27/09/2021	2245	195.48		195.48		R <input checked="" type="checkbox"/>	Petty Cash
01/10/2021	DD	156.78		156.78		R <input checked="" type="checkbox"/>	Shadowfax Technology Limited
01/10/2021	DD2	700.20		700.20		R <input checked="" type="checkbox"/>	Shadowfax Technology Limited
01/10/2021	Direct		22.50	22.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/10/2021	Direct		1.81	1.81		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/10/2021	Direct	144.03		144.03		R <input checked="" type="checkbox"/>	The Fuelcard Company
04/10/2021	7062	407.52		407.52		R <input checked="" type="checkbox"/>	Ben Lane Services
04/10/2021	Direct		22.50	22.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/10/2021	Direct		26.50	26.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/10/2021	Direct		26.50	26.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/10/2021	Direct		32.50	32.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/10/2021	Direct		18.50	18.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/10/2021	Direct		23.50	23.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/10/2021	7064	2,995.20		2,995.20		R <input checked="" type="checkbox"/>	Employment Law Advisory Serv
05/10/2021	329.22	329.22		329.22		R <input checked="" type="checkbox"/>	C Lumley
05/10/2021	Direct		34.50	34.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
06/10/2021	DD	42.00		42.00		R <input checked="" type="checkbox"/>	WESTWOOD PARK FARM LTD
06/10/2021	Direct		26.50	26.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
07/10/2021	7077	410.00		410.00		R <input checked="" type="checkbox"/>	The Society of Local Council C
07/10/2021	Direct		32.50	32.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/10/2021	7078	265.53		265.53		R <input checked="" type="checkbox"/>	East Herts District Council
08/10/2021	500309		569.90	569.90		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/10/2021	500308		385.00	385.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/10/2021	DD	56.23		56.23		R <input checked="" type="checkbox"/>	The Fuelcard Company
11/10/2021	DD1	129.81		129.81		R <input checked="" type="checkbox"/>	Everflow Water
11/10/2021	Direct		32.50	32.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/10/2021	Direct		21.25	21.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
12/10/2021	7080	30.00		30.00		R <input checked="" type="checkbox"/>	SDH Window Cleaning
12/10/2021	Direct		32.50	32.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
13/10/2021	DD	42.00		42.00		R <input checked="" type="checkbox"/>	WESTWOOD PARK FARM LTD
13/10/2021	Direct		26.50	26.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
15/10/2021	7065					R <input checked="" type="checkbox"/>	
15/10/2021	7066					R <input checked="" type="checkbox"/>	
15/10/2021	7067					R <input checked="" type="checkbox"/>	
15/10/2021	7068					R <input checked="" type="checkbox"/>	
15/10/2021	7069					R <input checked="" type="checkbox"/>	
15/10/2021	7070					R <input checked="" type="checkbox"/>	
15/10/2021	7071					R <input checked="" type="checkbox"/>	
15/10/2021	7072					R <input checked="" type="checkbox"/>	
15/10/2021	7073					R <input checked="" type="checkbox"/>	
15/10/2021	7074					R <input checked="" type="checkbox"/>	
15/10/2021	DD2	57.60		57.60		R <input checked="" type="checkbox"/>	Affinity One Security Solution
15/10/2021	DD3	786.00		786.00		R <input checked="" type="checkbox"/>	East Herts District Council
15/10/2021	7079	74.48		74.48		R <input checked="" type="checkbox"/>	J Jones
15/10/2021	7033	3,425.73		3,425.73		R <input checked="" type="checkbox"/>	HMRC
15/10/2021	7034	2,436.36		2,436.36		R <input checked="" type="checkbox"/>	Herts County Council
15/10/2021	Direct		960.05	960.05		R <input checked="" type="checkbox"/>	Receipt(s) Banked

Time: 14:59

Bank Reconciliation up to 31/10/2021 for Cashbook No 1 - Current Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
15/10/2021	Direct		21.90	21.90		R <input type="checkbox"/>	Receipt(s) Banked
15/10/2021	Direct		890.00	890.00		R <input type="checkbox"/>	Receipt(s) Banked
15/10/2021	Direct		810.00	810.00		R <input type="checkbox"/>	Receipt(s) Banked
18/10/2021	DD1	226.59		226.59		R <input type="checkbox"/>	The Fuelcard Company
18/10/2021	DD2	10.94		10.94		R <input type="checkbox"/>	Lloyds Bank plc
18/10/2021	Direct		17.40	17.40		R <input type="checkbox"/>	Receipt(s) Banked
18/10/2021	Direct		166.67	166.67		R <input type="checkbox"/>	Receipt(s) Banked
20/10/2021	7082	275.00		275.00		R <input type="checkbox"/>	Hert Assoc of Parish & Town Co
20/10/2021	7083	45.00		45.00		R <input type="checkbox"/>	Hert Assoc of Parish & Town Co
20/10/2021	7084	897.00		897.00		R <input type="checkbox"/>	Sunstone IP Systems Limited
20/10/2021	7085	1,470.00		1,470.00		R <input type="checkbox"/>	Ael Training Services
20/10/2021	7081	144.00		144.00		R <input type="checkbox"/>	Best Badges Limited
20/10/2021	DD	42.00		42.00		R <input type="checkbox"/>	WESTWOOD PARK FARM LTD
20/10/2021	Direct		65.50	65.50		R <input type="checkbox"/>	Receipt(s) Banked
22/10/2021	DD3	50.00		50.00		R <input type="checkbox"/>	Francotyp-Postalia Limited
25/10/2021	7086	300.00		300.00		R <input type="checkbox"/>	Froom & Co Limited
25/10/2021	7087	40.40		40.40		R <input type="checkbox"/>	Ernest Doe & Sons Ltd
25/10/2021	7088	600.00		600.00		R <input type="checkbox"/>	Tree Surgery Landscaping Contr
25/10/2021	7089	96.00		96.00		R <input type="checkbox"/>	Lodge & Sons (Builders) Limite
25/10/2021	7090	3.84		3.84		R <input type="checkbox"/>	Ridgeons Ltd
25/10/2021	7091	35.00		35.00		R <input type="checkbox"/>	Whites Service & Repair Centre
25/10/2021	7092	305.43		305.43		R <input type="checkbox"/>	Ricoh UK Limited
25/10/2021	7093	295.06		295.06		R <input type="checkbox"/>	John Miles & Son Tyre & Exhaus
25/10/2021	7094	12,341.87		12,341.87		R <input type="checkbox"/>	Healthmatic Limited
25/10/2021	7095	23.76		23.76		R <input type="checkbox"/>	Southern Electric
25/10/2021	7096	79.01		79.01		R <input type="checkbox"/>	Breeze Office Solutions
25/10/2021	7097	150.00		150.00		R <input type="checkbox"/>	Dale, Lisa
25/10/2021	7098	92.45		92.45		R <input type="checkbox"/>	The Anglia Sign Casting Compan
25/10/2021	DD4	104.17		104.17		R <input type="checkbox"/>	The Fuelcard Company
25/10/2021	BCARD1	65.48		65.48		R <input type="checkbox"/>	Sainsburys
25/10/2021	BCARD2	30.90		30.90		R <input type="checkbox"/>	Amazon.co.uk
25/10/2021	BCARD3	25.98		25.98		R <input type="checkbox"/>	Amazon.co.uk
25/10/2021	BCARD4	22.94		22.94		R <input type="checkbox"/>	Dong Guan Shi Bai Ke jia ju yo
25/10/2021	BCARD5	277.50		277.50		R <input type="checkbox"/>	DVLA Vehicle Licensing Online
25/10/2021	BCARD6	167.50		167.50		R <input type="checkbox"/>	DVLA Vehicle Licensing Online
25/10/2021	BCARD7	115.72		115.72		R <input type="checkbox"/>	Amazon.co.uk
25/10/2021	BCARD8	37.95		37.95		R <input type="checkbox"/>	Amazon.co.uk
25/10/2021	BCARD9	159.00		159.00		R <input type="checkbox"/>	TV Licensing
25/10/2021	BCARD10	8.76		8.76		R <input type="checkbox"/>	Amazon.co.uk
25/10/2021	BCARD11	171.60		171.60		R <input type="checkbox"/>	Langthornes Plantery
25/10/2021	BCARD12	149.99		149.99		R <input type="checkbox"/>	Amazon.co.uk
25/10/2021	BCARD13	149.99		149.99		R <input type="checkbox"/>	Amazon.co.uk
25/10/2021	BCARD14	9.40		9.40		R <input type="checkbox"/>	Amazon.co.uk
25/10/2021	BCARD15	219.90		219.90		R <input type="checkbox"/>	Avonstar Trading Co Ltd
25/10/2021	BCARD16	6.99		6.99		R <input type="checkbox"/>	Ningbo Guande
25/10/2021	BCARD17	141.24		141.24		R <input type="checkbox"/>	GR8 Tool & Equipment Hire
25/10/2021	BCARD18	250.56		250.56		R <input type="checkbox"/>	GR8 Tool & Equipment Hire
25/10/2021	BCARD19	82.80		82.80		R <input type="checkbox"/>	Vimeo Inc

Time: 14:59

Bank Reconciliation up to 31/10/2021 for Cashbook No 1 - Current Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
25/10/2021	BCARD20	7.62		7.62		R <input type="checkbox"/>	Amazon.co.uk
25/10/2021	BCARD21	35.88		35.88		R <input type="checkbox"/>	Foglish Electrical Limited
25/10/2021	BCARD22	67.98		67.98		R <input type="checkbox"/>	Decathlon
26/10/2021	Direct		1,045.00	1,045.00		R <input type="checkbox"/>	Receipt(s) Banked
26/10/2021	Direct		60.00	60.00		R <input type="checkbox"/>	Receipt(s) Banked
27/10/2021	DD5	229.75		229.75		R <input type="checkbox"/>	British Gas
27/10/2021	DD1	42.00		42.00		R <input type="checkbox"/>	WESTWOOD PARK FARM LTD
27/10/2021	Direct		11.00	11.00		R <input type="checkbox"/>	Receipt(s) Banked
28/10/2021	DD	120.00		120.00		R <input type="checkbox"/>	A Errington Neilson
29/10/2021	DD6	218.60		218.60		R <input type="checkbox"/>	Onecom Limited
29/10/2021	DD7	92.45		92.45		R <input type="checkbox"/>	The Anglia Sign Casting Compan
29/10/2021	Direct		68.46	68.46		R <input type="checkbox"/>	Receipt(s) Banked
		<u>45,435.12</u>	<u>5,451.44</u>				

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Detailed Income & Expenditure by Budget Heading 01/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>100 Staff</u>						
4000		0	0	0		0
4001						
4003						
4004						
4005						
4008						
4011						
4012						
4014						
4015						
4016						
4029						
4035 NIC	46,231	15,758	20,304	4,546		4,546
4040 Pension	43,819	16,572	25,099	8,527		8,527
Staff :- Indirect Expenditure	<u>194,115</u>	<u>76,432</u>	<u>179,683</u>	<u>103,251</u>	<u>0</u>	<u>103,251</u>
Net Expenditure	<u>(194,115)</u>	<u>(76,432)</u>	<u>(179,683)</u>	<u>(103,251)</u>		
<u>200 General Administration</u>						
1076 Precept	339,283	361,628	361,628	0		
1078 New Homes Bonus	8,863	0	0	0		
1090 Interest Received	82	28	750	722		
1999 Miscellaneous Income	1,404	140	0	(140)		
General Administration :- Income	<u>349,632</u>	<u>361,796</u>	<u>362,378</u>	<u>582</u>		
4045 Subcontracted Labour	490	366	0	(366)		(366)
4070 Subscriptions	2,619	1,572	1,500	(72)		(72)
4075 IT Support	9,689	5,248	6,000	752		752
4080 Training (Members)	30	240	1,000	760		760
4081 Travel Expenses	36	19	240	221		221
4082 Training (Staff)	281	1,880	1,600	(280)		(280)
4083 Clerks Expenses	79	0	250	250		250
4090 IT Development	0	0	1,000	1,000		1,000
4095 Photocopy Charges	1,068	871	1,500	629		629
4100 Telephone/Broadband	2,137	1,102	2,500	1,398		1,398
4105 Postage	681	415	900	485		485
4110 Stationery	1,138	429	750	321		321
4115 Insurance	0	0	6,100	6,100		6,100
4120 Bank Charges	195	101	600	499		499
4125 Repairs & Renewals	0	0	500	500		500

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4130 Staff Care	893	741	1,500	759		759
4135 Office Care	3,256	2,941	2,500	(441)		(441)
4140 Office Equipment	864	558	1,000	442		442
4180 Accountancy Services	110	0	1,500	1,500		1,500
4185 Audit	2,100	(1,000)	2,200	3,200		3,200
4190 Professional Fees	3,627	5,982	1,700	(4,282)		(4,282)
4195 Tourism	217	126	500	374		374
4200 Web-site	1,900	0	2,000	2,000		2,000
4201 Web-site development	0	0	1,000	1,000		1,000
4410 Heat & Light	28	0	0	0		0
4800 Fuel	42	0	0	0		0
4990 Contingency	5,249	5,025	2,500	(2,525)		(2,525)
4999 Miscellaneous Costs	2,564	361	0	(361)		(361)
General Administration :- Indirect Expenditure	39,293	26,976	40,840	13,864	0	13,864
Net Income over Expenditure	310,339	334,820	321,538	(13,282)		
<u>210 Democratic Services</u>						
1335 Civic Dinner Income	639	2,065	6,000	3,935		
Democratic Services :- Income	639	2,065	6,000	3,935		
4310 Election Expenses	0	0	2,500	2,500		2,500
4315 Mayor's Allowance	65	30	1,500	1,470		1,470
4330 Civic Events	0	714	2,500	1,786		1,786
4335 Civic Dinner Expenditure	1,800	3,500	5,000	1,500		1,500
Democratic Services :- Indirect Expenditure	1,865	4,244	11,500	7,256	0	7,256
Net Income over Expenditure	(1,226)	(2,179)	(5,500)	(3,321)		
<u>220 Grants</u>						
1375 Income	(56)	0	0	0		
Grants :- Income	(56)	0	0	0		
4350 Grants - SYPRC	0	0	1,000	1,000		1,000
4355 Grants - The Hailey Centre	0	0	1,000	1,000		1,000
4360 Grants - Twinning - Bry	1,000	0	0	0		0
4370 Grants - S137	0	0	75	75		75
4375 Grants - Citizens' Awards	0	0	500	500		500
4380 Grants - Other	3,000	270	2,500	2,230		2,230
Grants :- Indirect Expenditure	4,000	270	5,075	4,805	0	4,805
Net Income over Expenditure	(4,056)	(270)	(5,075)	(4,805)		

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
300 Civic Centre						
1400 Rental Income	0	60	500	440		
Civic Centre :- Income	<u>0</u>	<u>60</u>	<u>500</u>	<u>440</u>		
4115 Insurance	1,723	12,421	0	(12,421)		(12,421)
4405 Rates	7,859	5,501	9,000	3,499		3,499
4410 Heat & Light	2,997	1,751	3,000	1,249		1,249
4415 Water	1,221	(102)	100	202		202
4420 Maintenance	4,136	2,509	2,000	(509)		(509)
4425 Fixtures & Fittings	530	0	1,000	1,000		1,000
4445 New Equipment	0	0	2,000	2,000		2,000
Civic Centre :- Indirect Expenditure	<u>18,465</u>	<u>22,080</u>	<u>17,100</u>	<u>(4,980)</u>	<u>0</u>	<u>(4,980)</u>
Net Income over Expenditure	<u>(18,465)</u>	<u>(22,020)</u>	<u>(16,600)</u>	<u>5,420</u>		
310 Police Suite						
1400 Rental Income	3,840	1,920	3,840	1,920		
Police Suite :- Income	<u>3,840</u>	<u>1,920</u>	<u>3,840</u>	<u>1,920</u>		
4420 Maintenance	0	0	250	250		250
Police Suite :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>250</u>	<u>250</u>	<u>0</u>	<u>250</u>
Net Income over Expenditure	<u>3,840</u>	<u>1,920</u>	<u>3,590</u>	<u>1,670</u>		
320 Hailey Centre						
4420 Maintenance	250	1,430	2,000	570		570
Hailey Centre :- Indirect Expenditure	<u>250</u>	<u>1,430</u>	<u>2,000</u>	<u>570</u>	<u>0</u>	<u>570</u>
Net Expenditure	<u>(250)</u>	<u>(1,430)</u>	<u>(2,000)</u>	<u>(570)</u>		
330 Other Rented Accommodation						
4400 Rent	3,115	1,890	3,020	1,130		1,130
4410 Heat & Light	601	0	0	0		0
Other Rented Accommodation :- Indirect Expenditure	<u>3,716</u>	<u>1,890</u>	<u>3,020</u>	<u>1,130</u>	<u>0</u>	<u>1,130</u>
Net Expenditure	<u>(3,716)</u>	<u>(1,890)</u>	<u>(3,020)</u>	<u>(1,130)</u>		
400 Bullfield Allotments						
1500 Allotment Rent Income	1,288	573	750	178		
1510 Allotment Water Income	128	58	200	143		
Bullfield Allotments :- Income	<u>1,415</u>	<u>630</u>	<u>950</u>	<u>320</u>		

Detailed Income & Expenditure by Budget Heading 01/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4415 Water	343	486	500	14		14
4420 Maintenance	2,423	453	1,500	1,047		1,047
Bullfield Allotments :- Indirect Expenditure	2,766	939	2,000	1,061	0	1,061
Net Income over Expenditure	(1,351)	(309)	(1,050)	(741)		
410 Bellmead Allotments						
1500 Allotment Rent Income	241	130	120	(10)		
1510 Allotment Water Income	58	13	30	18		
Bellmead Allotments :- Income	299	143	150	8		
4415 Water	72	58	50	(8)		(8)
4420 Maintenance	765	0	250	250		250
Bellmead Allotments :- Indirect Expenditure	837	58	300	242	0	242
Net Income over Expenditure	(538)	84	(150)	(234)		
420 Vantorts Allotments						
1500 Allotment Rent Income	270	203	125	(78)		
1510 Allotment Water Income	33	20	25	5		
Vantorts Allotments :- Income	303	223	150	(73)		
4415 Water	53	45	100	55		55
4420 Maintenance	659	550	750	200		200
Vantorts Allotments :- Indirect Expenditure	712	595	850	255	0	255
Net Income over Expenditure	(409)	(372)	(700)	(328)		
430 Southbrook Allotments						
1500 Allotment Rent Income	1,405	716	1,000	285		
1510 Allotment Water Income	180	90	175	85		
Southbrook Allotments :- Income	1,585	806	1,175	370		
4415 Water	168	198	250	52		52
4420 Maintenance	291	210	1,250	1,040		1,040
Southbrook Allotments :- Indirect Expenditure	459	408	1,500	1,092	0	1,092
Net Income over Expenditure	1,126	398	(325)	(723)		
440 Cemetery						
1550 Burial Fees	26,400	9,840	33,594	23,754		
1560 Memorial Fees	1,880	1,760	2,428	668		

Detailed Income & Expenditure by Budget Heading 01/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1570 Grave Digging Income	1,990	1,100	2,000	900		
1580 Trees	6,000	3,050	6,694	3,644		
1581 Benches	4,025	120	4,666	4,546		
1582 Plaques	120	50	750	700		
Cemetery :- Income	40,415	15,920	50,132	34,212		
4029 Salary Recharge	17,292	8,220	12,398	4,178		4,178
4045 Subcontracted Labour	0	0	5,000	5,000		5,000
4415 Water	117	156	150	(6)		(6)
4420 Maintenance	1,486	2,925	5,000	2,075		2,075
4440 New Area	0	0	10,000	10,000		10,000
4441 Cemetery Development	1,602	0	0	0		0
4520 Skip Hire	3,540	1,930	3,000	1,070		1,070
4525 Grave Digging Costs	590	0	0	0		0
4530 Trees	676	419	1,000	581		581
4531 Benches	3,887	623	2,500	1,877		1,877
4532 Plaques	1,036	668	500	(168)		(168)
4675 Publicity	0	0	500	500		500
Cemetery :- Indirect Expenditure	30,226	14,940	40,048	25,108	0	25,108
Net Income over Expenditure	10,189	980	10,084	9,104		
450 Playground						
4420 Maintenance	7,372	6,982	5,000	(1,982)		(1,982)
4580 Playschemes	0	0	2,000	2,000		2,000
Playground :- Indirect Expenditure	7,372	6,982	7,000	18	0	18
Net Expenditure	(7,372)	(6,982)	(7,000)	(18)		
460 Rivers Heritage Site & Orchard						
1700 RHSOG Income	0	50	0	(50)		
Rivers Heritage Site & Orchard :- Income	0	50	0	(50)		
4700 RHSOG	1,075	160	2,500	2,340		2,340
Rivers Heritage Site & Orchard :- Indirect Expenditure	1,075	160	2,500	2,340	0	2,340
Net Income over Expenditure	(1,075)	(110)	(2,500)	(2,390)		
500 Groundsman						
1100 Asset Disposal	7,413	0	0	0		
1603 Public Toilet Income	701	513	1,250	737		

Detailed Income & Expenditure by Budget Heading 01/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1610 Contract - Other	710	0	500	500		
Groundsman :- Income	<u>8,824</u>	<u>513</u>	<u>1,750</u>	<u>1,237</u>		
4029 Salary Recharge	9,116	5,320	12,398	7,078		7,078
4045 Subcontracted Labour	0	0	10,000	10,000		10,000
4600 Planters	50	1,672	1,000	(672)		(672)
4601 Bell St Conveniences	9,653	10,285	10,000	(285)		(285)
4605 Parish Paths	0	0	3,000	3,000		3,000
4615 Ranger's Mower	17,862	430	1,500	1,070		1,070
4620 Ranger's Tools	1,506	1,615	1,000	(615)		(615)
4625 Mower Costs	393	0	0	0		0
4630 CCTV	2,640	2,241	2,500	259		259
4635 CCTV Extension	0	748	2,500	1,753		1,753
Groundsman :- Indirect Expenditure	<u>41,220</u>	<u>22,311</u>	<u>43,898</u>	<u>21,587</u>	<u>0</u>	<u>21,587</u>
Net Income over Expenditure	<u>(32,396)</u>	<u>(21,798)</u>	<u>(42,148)</u>	<u>(20,350)</u>		
<u>600 Fun on the Field</u>						
1670 Event Income	0	0	1,000	1,000		
Fun on the Field :- Income	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>		
4029 Salary Recharge	0	0	600	600		600
4045 Subcontracted Labour	0	0	300	300		300
4670 Event Costs	0	0	1,000	1,000		1,000
4675 Publicity	0	0	500	500		500
Fun on the Field :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>2,400</u>	<u>2,400</u>	<u>0</u>	<u>2,400</u>
Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>(1,400)</u>	<u>(1,400)</u>		
<u>610 Events General</u>						
4670 Event Costs	93	307	1,000	693		693
4675 Publicity	0	0	500	500		500
Events General :- Indirect Expenditure	<u>93</u>	<u>307</u>	<u>1,500</u>	<u>1,193</u>	<u>0</u>	<u>1,193</u>
Net Expenditure	<u>(93)</u>	<u>(307)</u>	<u>(1,500)</u>	<u>(1,193)</u>		
<u>620 Christmas Festival</u>						
1670 Event Income	0	90	400	310		
Christmas Festival :- Income	<u>0</u>	<u>90</u>	<u>400</u>	<u>310</u>		
4029 Salary Recharge	0	0	1,000	1,000		1,000
4045 Subcontracted Labour	0	0	350	350		350

Detailed Income & Expenditure by Budget Heading 01/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4670 Event Costs	1,321	480	1,000	520		520
4675 Publicity	0	0	500	500		500
4685 Christmas Lights	14,816	0	15,000	15,000		15,000
4690 Competitions	242	0	600	600		600
Christmas Festival :- Indirect Expenditure	16,379	480	18,450	17,970	0	17,970
Net Income over Expenditure	(16,379)	(390)	(18,050)	(17,660)		
630 Markets						
1670 Event Income	0	0	7,500	7,500		
Markets :- Income	0	0	7,500	7,500		
4029 Salary Recharge	0	0	2,250	2,250		2,250
4675 Publicity	2,950	0	3,000	3,000		3,000
Markets :- Indirect Expenditure	2,950	0	5,250	5,250	0	5,250
Net Income over Expenditure	(2,950)	0	2,250	2,250		
640 Projects						
4700 RHSOG	400	0	0	0		0
4710 Hanging Baskets	0	0	2,000	2,000		2,000
4715 Planters Project	0	0	500	500		500
4720 Town Green	2,348	250	10,000	9,750		9,750
4725 Fair Green	0	250	1,200	950		950
4735 Remembrance Day	37	0	0	0		0
4740 War Memorial	920	0	0	0		0
Projects :- Indirect Expenditure	3,705	500	13,700	13,200	0	13,200
Net Expenditure	(3,705)	(500)	(13,700)	(13,200)		
660 Town Selfie Walk						
1670 Event Income	0	0	500	500		
Town Selfie Walk :- Income	0	0	500	500		
4029 Salary Recharge	0	0	500	500		500
4670 Event Costs	47	0	0	0		0
4675 Publicity	0	0	500	500		500
4681 Promotional Equipment	0	0	1,000	1,000		1,000
Town Selfie Walk :- Indirect Expenditure	47	0	2,000	2,000	0	2,000
Net Income over Expenditure	(47)	0	(1,500)	(1,500)		

Detailed Income & Expenditure by Budget Heading 01/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
700 Sawbobus						
1150 Grants Received	31,232	0	14,525	14,525		
1151 STC Subsidy	0	0	15,000	15,000		
1800 Fares	194	140	250	110		
1820 Fuel Rebate	698	698	1,000	302		
1830 Sponsorship	1,667	833	2,000	1,167		
1850 Vehicle Hire Income	21,028	0	0	0		
Sawbobus :- Income	54,819	1,672	32,775	31,103		
4029 Salary Recharge	15,087	4,067	4,124	57		57
4045 Subcontracted Labour	3,397	3,691	7,280	3,589		3,589
4800 Fuel	1,202	1,233	5,000	3,767		3,767
4805 Vehicle Maintenance	2,413	3,274	2,500	(774)		(774)
4810 Vehicle Tax & Insurance	1,533	2,240	2,000	(240)		(240)
4816 Community Bus Reserve	0	0	10,000	10,000		10,000
Sawbobus :- Indirect Expenditure	23,632	14,505	30,904	16,399	0	16,399
Net Income over Expenditure	31,187	(12,833)	1,871	14,704		
710 Lofty WK05						
4800 Fuel	131	0	0	0		0
4805 Vehicle Maintenance	276	0	0	0		0
4810 Vehicle Tax & Insurance	325	0	0	0		0
Lofty WK05 :- Indirect Expenditure	731	0	0	0	0	0
Net Expenditure	(731)	0	0	0		
800 Heffer GL61						
1850 Vehicle Hire Income	250	140	1,000	860		
Heffer GL61 :- Income	250	140	1,000	860		
4800 Fuel	20	724	600	(124)		(124)
4805 Vehicle Maintenance	973	2,563	1,000	(1,563)		(1,563)
4810 Vehicle Tax & Insurance	1,602	631	2,000	1,369		1,369
Heffer GL61 :- Indirect Expenditure	2,595	3,918	3,600	(318)	0	(318)
Net Income over Expenditure	(2,345)	(3,777)	(2,600)	1,177		
810 Rangers Truck FT63						
1850 Vehicle Hire Income	8,000	0	0	0		
Rangers Truck FT63 :- Income	8,000	0	0	0		

Detailed Income & Expenditure by Budget Heading 01/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4800 Fuel	29	904	500	(404)		(404)
4805 Vehicle Maintenance	88	1,714	1,000	(714)		(714)
4810 Vehicle Tax & Insurance	221	653	450	(203)		(203)
Rangers Truck FT63 :- Indirect Expenditure	338	3,271	1,950	(1,321)	0	(1,321)
Net Income over Expenditure	7,662	(3,271)	(1,950)	1,321		
910 Town Action Plan						
4910 Town Action Plan Costs	0	0	500	500		500
Town Action Plan :- Indirect Expenditure	0	0	500	500	0	500
Net Expenditure	0	0	(500)	(500)		
Grand Totals:- Income	469,965	386,028	470,200	84,172		
Expenditure	396,841	202,697	437,818	235,121	0	235,121
Net Income over Expenditure	73,124	183,330	32,382	(150,948)		
Movement to/(from) Gen Reserve	73,124	183,330				