

Sawbridgeworth Town Council



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MAYOR
Cllr Barry Hodges JP

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TOWN CLERK
Richard Bowran BSc.(Hons) MILCM

To all Town Councillors

MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 28 January 2013** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', written over a horizontal line.

Town Clerk
22 January 2013

AGENDA

Welcome by the Town Mayor to the new council offices, followed by Prayers

12/128 APOLOGIES FOR ABSENCE

To receive any apologies for absence

12/129 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council

12/130 DECLARATIONS OF INTEREST

To receive any Declarations of Pecuniary Interest by Members

12/131 MINUTES

[📄] [👉]

To approve as a correct record the minutes of the meeting of the Town Council held on 26 November 2012 (M07)

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

12/132 PLANNING COMMITTEE

[📄]

[📄]

[📄]

To receive and note the minutes of the Planning Committee Meetings held on:

- 26 November 2012 (P11)
- 10 December 2012 (P12)
- 07 January 2013 (P13)

- 12/133 FINANCE & POLICY COMMITTEE**
 To receive and note the minutes of the Finance & Policy Committee Meeting held on:
- [📄]
 - 10 December 2012 (F03)
- To consider the Recommendations made concerning staff reviews
- To consider the Recommendations made concerning a Budget for 2013-14
- 12/134 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
 To receive Mayor's appointments and communications
- 12/135 REPRESENTATIVES REPORTS**
 To receive representatives reports from:
- County Councillor
 - District Councillors
 - Hertfordshire Police
 - Footpaths Officer
 - Other Representatives
- 12/136 CLERK'S REPORT**
- [📄]
 - Sayesbury Manor and The Cottage
 - Farmers Market
 - Sawbobus
 - Christmas Lights 2012
 - Bell Street car park trial
 - "All About Sawbridgeworth"
- 12/137 CIVIC CENTRE**
1. To report on progress relating to the refurbishment and extensions to the premises at Sayesbury Manor and at The Cottage.
 2. To consider a date for the Official Opening of the facility
 3. To consider a date for an Open Day for members of the public.
- 12/138 CHRISTMAS LIGHTS 2012**
1. To report on the Christmas Lights and Street Fayre event held on Friday 30 November 2102
 2. To report on the Lights of Love event held on Saturday 01 December 2012
- 12/139 FARMERS MARKET**
1. To report on the Farmers Market on Sunday 18 December 2012.
 2. To consider the frequency of markets from the beginning of the next financial year.
- 12/140 GRANT REQUESTS**
 To consider grant requests made by the following:
- [📄]
 1. Sawbridgeworth Memorial Hall
 2. Mayor's War Memorial Fund
 3. East Herts Citizens Advice Service
- 12/141 COMMUNITY TRANSPORT**
 To consider the expansion of the Sawbridgeworth Community Transport scheme.

12/142 BUDGET 2013-14 & DETERMINATION OF PRECEPT

[📄]

1. To consider the Recommendation of the Finance & Policy Committee and adopt a Budget for 2013-14
2. To determine the Precept for 2013-14 and instruct the principal authority accordingly.

12/143 DEPOSIT & CONSULTATION DOCUMENTS

- None received

12/144 FINANCIAL REPORT

To note the current Financial Report

12/145 ACCOUNTS FOR PAYMENT

To note and approve accounts for payment

Members of the public and the press are welcome to attend Meetings and Committees of the Town Council.