

# Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth  
Hertfordshire CM21 9AN  
Tel: 01279 724537



**MAYOR**  
Cllr Eric Buckmaster  
**TOWN CLERK**

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web: [www.sawbridgeworth-tc.gov.uk](http://www.sawbridgeworth-tc.gov.uk)

**Richard Bowran** BSc.(Hons) MILCM

## MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Tuesday 29 March 2016** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', written over a horizontal line.

Town Clerk  
22 March 2016

## AGENDA

Welcome by the Town Mayor followed by Prayers

**15/172 APOLOGIES FOR ABSENCE**

To receive any apologies for absence

**15/173 DECLARATIONS OF PECUNIARY INTEREST**

To receive any Declarations of Interest by Members

**15/174 PUBLIC FORUM**

To receive representations from members of the public on matters within the remit of the Town Council.

**15/175 MINUTES**

[📄] [👉]

To approve as a correct record the minutes of the Meeting of the Town Council Meeting held on 29 February 2016 (M10)

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

**15/176 PLANNING COMMITTEE**

To receive and note the minutes of the Planning Committee Meetings held on:

[📄]

- 29 February 2016 (P14)

[📄]

- 14 March 2016 (P15)

**15/177 FINANCE & POLICY COMMITTEE**

To receive and note the minutes of the Finance & Policy Committee Meeting held on:

[📄]

- 14 March 2016 (F04)

- 15/178 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
To receive advice of the Mayor's correspondence and communications
- 15/179 REPRESENTATIVES REPORTS**  
To receive representatives reports from:
- County Cllr Roger Beeching MBE JP
  - District Cllr Mrs Angela Alder
  - District Cllr Will Mortimer
  - District Cllr Eric Buckmaster
  - Hertfordshire Police
  - Other Representatives
- 15/180 TOWN ACTION PLAN**  
To report on progress with the Town Action Plan 2015-20
- 15/181 NEIGHBOURHOOD PLAN**  
To report on the Sawbridgeworth Neighbourhood Plan
- 15/182 CLERK'S REPORT**  
[📄] To receive and note the Town Clerk's report
- 15/183 TOWN PROJECTS REPORT**  
[📄] To receive and note the Town Project Manager's report
- 15/184 DEPOSIT & CONSULTATION DOCUMENTS**  
To note any items for Deposit and Consultation
- 15/185 FINANCIAL REPORT**  
To note the current Financial Report
- 15/186 ACCOUNTS FOR PAYMENT**  
To note accounts for payment

**Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.**