

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
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MAYOR
Cllr David Royle

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TOWN CLERK
Richard Bowran BSc.(Hons) MILCM

MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 24 April 2017** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', written over a horizontal line.

Town Clerk
18 April 2017

AGENDA

Welcome by the Town Mayor followed by Prayers.

16/183 APOLOGIES FOR ABSENCE

To receive any apologies for absence

16/184 DECLARATIONS OF PECUNIARY INTEREST

To receive any declarations of Pecuniary Interest by Members

16/185 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council

16/186 MINUTES

To approve as a correct record the minutes of the Meeting of the Council held on 27 March 2017 (M11)

[📄] [👉]

[Draft Minutes at Appendix A]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

16/187 PLANNING COMMITTEE

To receive and note the Draft Minutes of the Planning Committee Meeting held on:

[📄]

27 March 2017 (P17)
[Appendix B]

16/188 ANNUAL TOWN MEETING

To report on any matters raised at the Annual Town Meeting held on 10 April 2017 and to resolve actions arising therefrom.

- 16/189 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
To receive Mayor's appointments and communications.
- 16/190 REPRESENTATIVES REPORTS**
To receive representatives reports from:
- County Councillor Roger Beeching
 - District Councillor Angela Alder
 - District Councillor Eric Buckmaster
 - District Councillor Will Mortimer
 - Hertfordshire Police
 - Other Representatives & Champions
- 16/191 TOWN CLERK'S REPORT**
[📄]
Report for April 2017
[Appendix C]
- 16/192 TOWN PROJECT MANAGER'S REPORT**
[📄]
Report for April 2017
[Appendix D]
- 16/193 COMMITTEE STRUCTURE FOR 2017-18**
To agree a committee structure for 2017-18, and to invite members to consider on which committee they would like to serve. Appointments to be determined at the Annual Meeting of the Council.
[Appendix E]
- [📄] [👉]
- [👉] To agree the frequency of meetings for council and each committee, sub-committee, working party and task and finish group for 2017-18.
- [👉] To agree the principle of whether to appoint champions for the year 2017/18, and if so to agree the number and designations/roles.
- 16/194 DEPOSIT & CONSULTATION DOCUMENTS**
To note receipt of any Documents for Noting and Consultation
- Notification of Public Examination of East Hertfordshire District Plan (2011 – 2033)
 - Notification of Transport and Works Act 1992 – The Proposed Network Rail (Essex and Others Level Crossing Reduction) Order *[memory stick available]*
 - The Hertfordshire (temporary closing of various roads in Sawbridgeworth during the "Annual May Fayre") Order 2017. TRO10279.
- 16/195 FINANCIAL REPORT**
To note the current Financial Report
- 16/196 ACCOUNTS FOR PAYMENT**
To note and agree accounts for payment
- 16/197 ITEMS FOR FUTURE AGENDAS**
To note items that Members propose for future discussion and inclusion in a future agenda.

16/198 EXCLUSION OF PRESS AND PUBLIC

To resolve that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during the consideration of the following item because of the confidential nature of the business to be discussed which relates to a potential commercial contract.

Part 2 Item

16/199 VARIATION OF CHARGING STRUCTURE

[👏]

To determine whether to allow discretionary variances in cemetery charges and if so under what circumstances would this be considered.

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.